



Speaker Won Pat <speaker@judiwonpat.com>

Messages and Communications: CAHA Board Reporting Requirements - February 4, 2014

1 message

Speaker Won Pat <speaker@judiwonpat.com> Wed, Feb 5, 2014 at 1:42 PM
To: Guam Legislature Clerks Office <clerks@guamlegislature.org>

2/5/2014 2/5/2014 Council of Arts and Humanities Regular Board Meeting February 04, 2014 32-14-1252

----- Forwarded message -----

From: **Speaker Won Pat** <speaker@judiwonpat.com>
Date: Wed, Feb 5, 2014 at 12:34 PM
Subject: Fwd: CAHA Board Reporting Requirements - February 4, 2014
To: Agnes Rumbaoa <agnes@judiwonpat.com>, Ed Pocaigue <edpocaigue@judiwonpat.com>

messages and communications please forward accordingly. these

----- Forwarded message -----

From: **Sherrie Barcinas** <sherrie.barcinas@caha.guam.gov>
Date: Wed, Feb 5, 2014 at 11:21 AM
Subject: Fwd: CAHA Board Reporting Requirements - February 4, 2014
To: Speaker Won Pat <speaker@judiwonpat.com>

I apologize again for misforwarding the information.

Sherrie

----- Forwarded message -----

From: **Sherrie Barcinas** <sherrie.barcinas@caha.guam.gov>
Date: Wed, Feb 5, 2014 at 10:09 AM
Subject: CAHA Board Reporting Requirements - February 4, 2014
To: Vincent Arriola <vparriola1@gmail.com>, centralfiles@guam.gov

ATTN: Vincent Arriola & Legal Office

Pursuant to Public Law No. 31-233 attached are the following for CAHA's board meeting held on February 4, 2014.

1. Agenda
2. Approved Board Minutes of September 3, October 1, 2013 & January 7, 2014
3. Attachments

Should you have any questions, please feel free to respond via email or contact me.

☺ **Sherrie Barcinas**
Administrative Officer

Guam Council on the Arts & Humanities Agency
300-1204-8

32-14-1252
Office of the Speaker
Lyneth T. Won Pat, Ed. D.
Date 2.5.14
Time 1:42 PM
Received by [Signature]

2014 FEB - 5 PM 2:03

—

Ufisinan I Etmås Ge'helo'Gi Liheslaturan Guåhan
Office of Speaker Judith T. Won Pat Ed.D.
Kumiten Idukasion yan Laibirihan Publeko
Committee on Education and Public Libraries & Women's Affairs




155 Hesler Place, Suite 201, Hagatna, Guam 96910
Tel: (671) 472-3586 Fax: (671) 472-3589
www.guamlegislature.com / speaker@judiwonpat.com

—

Ufisinan I Etmås Ge'helo'Gi Liheslaturan Guåhan
Office of Speaker Judith T. Won Pat Ed.D.
Kumiten Idukasion yan Laibirihan Publeko
Committee on Education and Public Libraries & Women's Affairs

155 Hesler Place, Suite 201, Hagatna, Guam 96910
Tel: (671) 472-3586 Fax: (671) 472-3589
www.guamlegislature.com / speaker@judiwonpat.com

3 attachments

-  **CAHA_Feb._4,_2014_Board_Agenda.pdf**
15K
-  **CAHA_Board_Aproved_Minutes of Sept., Oct., 2013 & Jan. 2014.pdf**
362K
-  **CAHA_February_4,_2014_Board_Mtg_Attachments.pdf**
1364K

1252

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
February 4, 2014 – 3:00 pm
A G E N D A

- I. CALL TO ORDER**
- II. REVIEW AND APPROVAL OF MINUTES DATED SEPTEMBER 3, OCTOBER 1, 2013 & JANUARY 7, 2014**
- III. PRESIDENT / CHAIRPERSON'S REPORT**
- IV. OLD BUSINESS**
 - A. Percent for the Arts**
 - 1. Judy Flores, GCEF
 - 2. GPA
 - 3. GIAT (Airport)
 - 4. GCC
 - B. New/Renewal of Board Members**
 - 1. Francis Guerrero
 - 2. Others
 - C. Strategic Plan**
 - D. Memorandum of Agreement for Gallery in Guam Museum**
- V. NEW BUSINESS**
 - A. Flame Tree Arts Festival, Saipan**
- VI. BUDGET REPORTS**
 - FESTPAC FY 2014
 - CAHA FY 2014
 - CAHA FY 2015
- VII. 2016 FESTIVAL OF PACIFIC ARTS**
 - A. FESTPAC Guam Delegation (Residency/Diaspora)**
 - B. Coordinating Committee Update**
- VIII. OTHER ANNOUNCEMENT & DISCUSSIONS**
 - A. Next Board Meeting scheduled for March 4, 2014 at 3:00pm.**
- IX. ADJOURNMENT**

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
September 03, 2013

I. CALL TO ORDER

The Guam Council on the Arts and Humanities Agency's regular board meeting was called to order at 3:39 pm by Chairperson of the Board, Monica Guzman. Board members present were Chairperson Monica Guzman, Vice Chair John Ibanez, Jenevieve Ooka and Sheila Shedd. Board members absent were Bryan Duenas & Mary Tighe. Also present were Vice President of DCA Cathy Gogue, Program Coordinator IV Jacqueline Balbas, Administrative Officer Sherrie Barcinas, Program Coordinator I Mark Duenas & Program Coordinator I Brea Bailey.

II. REVIEW AND APPROVAL OF MINUTES DATED JULY 9, 2013

With minutes subject to corrections, Ms. Ooka moved to approve minutes of July 9, 2013. Motion seconded by Ms. Shedd.

UNANIMOUSLY APPROVED

III. OLD BUSINESS

A. Percent for the Arts

Chairperson Guzman stated that it was discussed at the last meeting for a meeting to be scheduled with the Department of Public Works. Guam CAHA has yet to schedule its meeting with the Guam Economic Development Authority (GEDA) due to the qualifying certificate. A letter was sent to Mr. Dominguez of Department of Public Works for his signature, jointly signed with the Director of Dept. of Public Works & Joseph Cameron which will be distributed to all agencies informing them of the Percent for the Arts Program. Chairperson Guzman stated that she continuously reminded Mr. Cameron of the Percent for the Arts within the Guam Museum in which Mr. Cameron initially informed Guzman that it is still under legal review at GEDA. Mr. Cameron later mentioned that GEDA believed that the Museum should not participate in the Percent for the Arts by virtue of it being the Museum. Chairperson Guzman countered that statement saying that whatever you need to do regarding art, we need to make sure we pay our artists. It is a building and it is the law in which CAHA would need to ensure that they comply. Chairperson Guzman further stated that she felt that a letter should be drafted from the board to Joseph or from GEDA to Joseph. Vice President Cathy Gogue then added by saying that CAHA is trying to set an example and enforce the issue. Gogue suggested that CAHA Staff Balbas set up a meeting with Joseph, herself, & Monica to discuss the matter as the Museum may have not set aside monies for the Percent for the Arts program. Gogue further added that Mr. Dominguez had also talked about giving lee way to those who didn't know the law existed so they could accept it and there is more public relations about it as she doesn't think anyone has budgeted for such program. Chairperson Guzman agreed and stated that CAHA does not want to penalize anyone because the program was not enforced for years but at the same time work with them. Chairperson Guzman then stated that a meeting will be set with Joseph following a motion to be held at the next meeting. Guzman added to say that there is upcoming construction for the new Guam Power Authority at cost of about \$27 million, University of Guam and the Guam Community College and that a percent of that could mean a lot for the artists.

B. CAHA By Laws - Teleconferencing

CAHA Staff Barcinas informed the board members that according to Sandra Miller of the Governor's Legal Counsel office, it is a requirement that notice of such amendment to the by-laws shall be given to the board 14 days prior to the scheduled board meeting. In addition, the amendment shall come from the President and then forwarded to the board for review and approval. Chairperson Guzman requested that the board be provided the draft copy for review, forwarded to Joseph then provide the board officially the final amendment. Barcinas stated that she would provide the amendment to the board by the 14-day requirement.

C. Workshop

1. Intellectual Property, Copyright & Trademark – August 10, 2013 @ 8:00am

CAHA Staff Balbas reported that the Intellectual Property Workshop was held on August 10, 2013 at CAHA with good public participation of at least 70 participants and has already been e-publicized in Guam Pedia's website. In addition, CAHA received comments to have future workshops that relate to intellectual property in detail about the subject matter.

Chairperson then stated that with this being the 3rd workshop this year, there has been discussion on CAHA holding another workshop in October 2013 on a suggested topic on how to do research and tying it into FESTPAC where if you're providing a product, you should have a research to support why you're doing the product. An example would be designing a jewelry, what's the use? etc.....something to help tell the story behind the product. Guam Pedia is looking into conducting the workshop with the assistance of Ann Hatori who did a similar workshop in the CNMI. This workshop would have reached CAHA's goal of having four workshops within the year.

Chairperson Guzman announced that next year's workshops would probably be in focusing on the different disciplines of the arts.

D. Guam Masters Award

Chairperson Guzman announced that CAHA received six nominations. Of the six nominations, two were repeat nominations from last year. There was discussion that CAHA needed to work with the nominees in raising the quality of the packet and direct staff to interview the nominees. Chairperson Guzman stated that she reviewed the nominations and felt that they all were poor in demonstrating the apprenticeship. Vice Chair Ibanez then questioned what does it take to become a master, what distinguishes one among others. Vice Chair suggested possibly rewording the nomination or its guidelines that would take them to the next step in qualifying for a master. Chairperson then added to say that she agrees that the quality of the nominations needed to be worked on. The nominees need to show that they have taken 1-3 apprentices to teach them the art. The longevity of their practices is not well demonstrated.

Chairperson Guzman requested that staff go through the process of interviewing the nominees as there may have been information not stated on the application. Chairperson Guzman then added to say that CAHA needs to think about whether they're recognizing a master of a Chamorro cultural traditional art and if that is the intent then the questions is, would it be limited to only on Guam? There have been barriers that have been imposed on the Chamorro people but the culture is being practiced on Guam, CNMI and the Chamorros in the states. Should it be limited to Guam? Chairperson Guzman mentioned that there is an application in which a nominee is living off-island and is doing everything they could to perpetuate the culture. Should residency be considered? Vice Chair Ibanez added on to say

that it comes down to how the law was created. Chairperson Guzman feels that it shouldn't be limited to Guam as the focus is on the culture, the folk-traditional art. Ms. Shedd added that parameters should still be set for the placing minimum requirements that would fine tune the quality of submissions and part of the parameters would be the geographical setting which will now be the vision and mission. Chairperson Guzman reiterated having staff conduct the interviews. Vice Chair Ibanez suggested getting input from other community members on what they classify as a master. Ms. Shedd added that based on the criteria set forth that they be a form of measurement for assessment in a fair manner and to add alongside, a minimum set of requirements. In addition, stated that grant funds could be possibly set aside. Chairperson Guzman agreed with providing grant funds to the masters as they may not have the funds to bring in apprentices and that CAHA could possibly allocate \$25,000 every year designated to the masters to conduct workshops. After some discussion on the Louis Vuitton project with regards to public awareness, Guzman suggested adding documenting as a condition.

Chairperson Guzman summarized the steps in moving forward with the Masters nomination by first interviewing the nominees then taking a look at the nomination and criteria in making the nomination packet much stronger. Guzman requested that CAHA staff decide who would take the lead on reviewing the nomination packet.

E. Gallery Receptions – Power Usage

CAHA Staff Barcinas informed the board that CAHA finally got the actual cost on the power usage for gallery receptions or events after normal working hours. The amount was based on an event in November 2012 which was at \$400 a month for eight hours. Upon reviewing the charged costs, the estimated cost was reduced to \$140 per month as the initial charges was for the entire building and not divided among the three floors within the building. This amount was allocated in the FY 2014 budget on top of the monthly lease. Chairperson Guzman added to say that opening receptions and other events may now be held in the Gallery.

F. New/Renewal of Board Members

CAHA Staff Barcinas informed the board that President Cameron had mentioned that he would check whether or not the two board members whose term expired in June would be able to serve another term. As of this date, the two members are maximizing their term of up to the 90 days from their expiration date. In addition, Chairperson Guzman informed the board that the list of approved names for new board members was sent to the Governor's Office. Based on the list, Guzman stated she has contacted Jenny Calvo, Judy Flores & Donna Kloppenburg who are willing to serve on CAHA's board and will contact Ernie Galito, Kim Young, James Castro & Leo Jordanou. Ms. Ooka volunteered to contact Dee Perez, Faye Varias, Diones Guevara & Kristal Koga. Vice Chair Ibanez would contact Carolyn Sablan. Chairperson stated that Shannon Murphy may not be legible to serve as CAHA contracts Guam Pedia. CAHA Staff Barcinas to contact Patrick Bamba. Chairperson Guzman requested to obtain approval from everyone by next week Tuesday.

G. Contracted Grant Writer

CAHA Staff Barcinas informed the board that CAHA had intended to contract a Grant Writer for a grant that was due in August 2013. However, the deadline has passed and that the same grant will be opening once again in January 2014. CAHA would then contract the grant writer for the next fiscal year for the grant in January 2014.

Chairperson Guzman then announced that CAHA could apply for an ANA Grant as a government agency and the 20% matching would be waived. ANA is aware that the festival is coming up and presumes that the grant would go towards the festival.

H. FESTPAC Account – Travel Policy & Procedures

Chairperson Guzman mentioned that there has been no movement on the account. However, this item shall remain on the agenda for next meeting.

I. Grant Award to Divisions of CAHA

According to Vice President Cathy Gogue, a letter was sent to the National Endowment for the Arts to obtain approval on whether or not the divisions of the Department of Chamorro Affairs are eligible to apply for a CAHA grant. Gogue requested that CAHA Staff Balbas follow up with President Cameron.

IV. NEW BUSINESS

A. FY 2014 Grant Awards

Arts in Education – \$10,600

Vice Chair Ibanez stated the concerns the panels had on the applications which were incomplete and having unrealistic budget and how strict would the board be in reviewing the applications. Secondly, could a grantee be utilized to do a special project such as a grant workshop. In addition, there needs to be procedures set forth for the grantees.

Vice Chair Ibanez then stated that upon the panel's review of the applications, the following has been recommended:

Decline applicant George Francisco, award full funding of \$823 to Patricia Nichols and divide the balance of \$9,777 amongst the remaining three applicants. Each applicant will then receive \$3,259.

Underserved - \$42,400

Chairperson Guzman shared the sentiments of Vice Chair Ibanez panel on declining grants and is there a cap for applying for so many years and the quality of the grant application. Chair Guzman then began to state its panel recommendations as follows:

Monica Baza - \$8,000 and setting a five year cap on same project; apply for different project.

Jacqueline Sablan - \$5,000. First time applicant with an unrealistic budget and needed to tone down the project. However, the panel did not want to discourage her.

GBHWC - \$5,000, 14th year in applying for a grant.

Guma Mami - \$10,000, 15th year in applying for a grant.

Mary Fegurgur - \$7,400, first type of grant project on cultural identity and suicide topic.

Original request was for \$5,200 and had indicated she would be using personal funds of \$2,200. Since it was incredible project, the panel decided to award her the additional \$2,200 for a total of \$7,400.

Catholic Charities – \$5,000, Panel felt they were too ambitious and recommended they do just one workshop.

Folk Arts

Vice Chair Ibanez stated that Judy Flores had a thorough application and panel recommended to give her \$10,000. The remaining applicants did not have any set

apprenticeship program to continue to train the apprentices in moving forward. Vice Chair then stated that the panel recommended the following:

Delores Quinata - \$10,000
Francisco Perez - \$10,000
Francisco Lizama - \$10,000
Robert Taitano - \$10,000

Vice Chair Ibanez further stated that the panel recommended that the apprentices gather as a group on what they do and present what they learn by doing a documentary whether it be taking pictures or videos and tying it into Inalahan Historical presentation. This will provide a venue for them to showcase their work and focuses on the apprentices and their masters. In addition, Vice Chair questioned whether it is fair that grantees also receive funds from other sources such as the Louis Vuitton project. Chairperson Guzman then stated that they would have to look at what the art is for both projects. Vice Chair Ibanez felt it would not be fair to receive funding from both avenues. Final amount recommended by panel is \$50,000.

CAHA Staff Barcinas raised the question on whether the remaining balance of \$115,000 on the grants would be divided among the other five disciplines as done in the past. That amount per discipline would then be \$23,000. After some discussion, Ms. Shedd recommended that the board start with the \$23,000 and those panel chairs who would like to give up some of their funding could do so. The board members agreed to do just that.

Vice Chair Ibanez revised the amounts under Folk Arts as follows:

Judy Flores - \$7,500 with the balance of \$15,500 divided among:
Delores Quinata - \$3,875
Francisco Perez - \$3,875
Francisco Lizama - \$3,875
Robert Taitano - \$3,875

Vice Chair stated that although unsure if these conditions could be stipulated, it is the panel's recommendation to have an open call for apprentices with exception of Francisco Lizama, provide documentation from start to finish and showcasing the masters with apprentices down at Inalahan.

Media Arts

Per Vice Chair Ibanez, the panel scrutinized all applications thoroughly and recommended not to fund Jason Moyer, Jon Tanuvasa, Candice Muna, Evert Arevalo, Rita Villagomez and Francis Labrador. Those funded under this discipline were:

Thomas Bejado - \$5,000
Guam Pedia Foundation - \$13,000
Jonathan Sablan - \$5,000

Visual Arts

Per Ms. Ooka, the panel recommended no funding for Vicente Ulloa, Esther (Gina) Arca and Christianne Mahilum. Those being funded are:

Yeon Sook Park - \$2,500
Guam Humanities Council - \$8,000
Isla Center for the Arts - \$8,000
San Vicente Catholic School - \$3,000
Baltazar Bell - \$1,500
Christian Mahilum - \$750
Charito Mahilum - \$1,500

Due to the total amount being over \$23,000, Ms. Ooka suggested reducing the amount of San Vicente Catholic School as the panel felt that the project was not reaching the broader community. Whereas, Guam Humanities Council and Isla Center for the Arts had a broader reach. Ms. Ooka further suggested possibly reducing the amounts of Guam Humanities and Isla Center for the Arts as they've been applicants in the previous years while San Vicente is fairly new. The suggested revised amounts were:

Guam Humanities Council - \$6,500
Isla Center for the Arts - \$6,500
San Vicente Catholic School - \$3,750 with condition to reach a broader audience like Agana Shopping Center

Performing Arts

Ms. Ooka stated that the panel recommended funding private schools as they get the kids and community involved. The panel felt they were impacted through school productions and would like to support those. Vice Chair Ibanez however, stated that every year the parents are required to sell tickets which means their financially involved and every year the request to seek other funding sources.

Ms. Ooka further stated that Peter Onedera scored low as he did not demonstrate that he would be showing his puppets although the project is different here on Guam. CAHA Staff then clarified that he was applying for a fellowship grant which will allow him to enhance his skills in this field. Ms. Ooka announced its recommendations as follows:

Peter Ondera - \$1,500
Academy - \$2,000
Dennis Malilay - \$1,500
Santa Barbara - \$2,000
Margarita Dancel - \$4,000
Guam Symphony Society - \$4,000
Saint Paul Christian School - \$2,000
Nicolas Muna - \$1,000
University of Guam, University Theatre – \$3,000

Chairperson Guzman questioned why the University had three grant applications and if there was a policy in place. CAHA Staff Balbas stated there was no written policy and that the board needed to put some policies in place. Chairperson then stated that the board needs to think about setting a policy for submitting only one application per entity.

Pa'a Taotao Tano – \$2,000

Panel felt that although they were the only cultural show and receive a lot of exposure that they look at other sources of funding.

Special Projects

Per Chairperson Guzman, the panel recommended not funding Christine Quinata, Department of Chamorro Affairs, Melvin Mapote, University of Guam, College of Liberal Arts, Gregory San Nicolas and Guam Museum Foundation, Inc. Those recommended for funding were:

Grace Bordallo - \$5,000
Fermina Sablan - \$5,000
Roberto Fracassini - \$3,000
Leiana Naholowaa - \$7,000
Hurao, Inc. - \$3,000

The final approved grant awards for FY 2014 totaling \$168,000 are as follows:

Arts in Education

Victor Tuquero	\$3,259
Gail Rendall	\$3,259
Patricia Nichols	\$823
Greg Pangelinan	\$3,259
TOTAL:	\$10,600

Folk Arts

Judy Flores	\$7,500
Delores Quinata	\$3,875
Francisco Perez	\$3,875
Francisco Lizama	\$3,875
Robert Taitano	\$3,875
TOTAL:	\$23,000

Media Arts

Thomas Bejado	\$5,000
Guam Pedia Foundation	\$13,000
Jonathan Sablan	\$5,000
TOTAL:	\$23,000

Performing Arts

Peter Onedera	\$1,500
Academy of Our Lady	\$2,000
Dennis A. Malilay	\$1,500
Santa Barbara Catholic School	\$2,000
Margarita Dancel	\$4,000
Guam Symphony Society	\$4,000
Saint Paul Christian School	\$2,000
Nicolas Muna	\$1,000
University of Guam, University Theatre	\$3,000
Pa'a Taotao Tano	\$2,000
TOTAL:	\$23,000

Special Project

Grace Bordallo	\$5,000
Fermina Sablan	\$5,000
Roberto Fracassini	\$3,000
Leiana Naholowaa	\$7,000
Hurao Inc.	\$3,000
TOTAL:	\$23,000

Underserved

Monica Baza	\$8,000
Jacqueline Sablan	\$5,000
Guam Behavioral Health Wellness	\$6,000
Guma Mami	\$10,000
Mary Fegurgur	\$7,400
Catholic Charities	\$6,000

TOTAL: \$42,400

Visual Arts

Yeon Sook Park	\$2,500
Guam Humanities Council	\$6,500
Isla Center for the Arts	\$6,500
San Vicente Catholic School	\$3,750
Baltazar Bell	\$1,500
Christian Mahilum	\$750
Charito Mahilum	\$1,500
TOTAL:	\$23,000

Ms. Ooka moved to approve the FY 2014 grant award funding totaling \$168,000. Motion seconded by Vice Chair Ibanez.

UNANIMOUSLY APPROVED

V. BUDGET REPORTS

CAHA FY 2013

Chairperson Guzman questioned the negative balance of \$3,175.71. However, CAHA Staff Barcinas clarified that the negative amount was only due to the anticipated costs listed. The actual balance for the remaining of FY 2013 is estimated at \$22,765.67.

FESTPAC FY 2013

No comment on balance of \$80,618.61 for FESTPAC Account.

CAHA FY 2014 / NEA - \$290,3000

CAHA Staff Barcinas informed the board that CAHA has been granted an award for FY 2014 in the amount of \$290,300 and that CAHA would most likely get the match amount of \$307,500 which is usually status quo every year. The amount allotted for sub grants are \$135,000 to cover Folk, Media, Performing, Special and Visual Arts, \$10,600 to cover the Arts in Education component, while \$42,400 for the Underserved Communities component of the NEA grant which are given figures by NEA. The total amount for sub grants is \$188,000 while last year only \$152,300 was awarded. Barcinas questioned whether the board would like to reduce the amount of \$20,000 from the \$135,000 that was allotted for the first five disciplines to cover the cost of travel for four to the National Assembly of State Arts Agencies Leadership Institute. Barcinas further added to say that the only amounts she may be able to utilize are the radio airtime, cell phone service & indirect costs. However, because CAHA does not know at this point whether CAHA will be paying the indirect cost of \$30,933, that amount should remain. In addition, \$20,000 was allocated to cover program/projects for the year. After some discussion, the board made a decision to reduce the sub grant amount by \$20,000 under the disciplines of folk, media, performing, special & visual arts.

VI. 2016 FESTIVAL OF PACIFIC ARTS

VII. OTHER ANNOUNCEMENTS & DISCUSSIONS

Chairperson Guzman requested that items not discussed during this board meeting be tabled for next board meeting scheduled for October 1, 2013 at 3:00pm.

VIII. ADJOURNMENT

With no further discussion, Ms. Ooka moved to adjourn the meeting at 5:55pm. Motion seconded by Ms. Shedd.


UNANIMOUSLY APPROVED

Minutes prepared by:



Sherrie A.D. Barcinas
Administrative Officer
Guam CAHA

Concurred by:



Joseph Artero-Cameron
President, Guam CAHA
Div. of Dept. of Chamorro Affairs

Attested to be true and correct by:



Monica Guzman
Chairperson
Guam CAHA Board of Directors

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
October 1, 2013

I. CALL TO ORDER

The Guam Council on the Arts and Humanities Agency's regular board meeting was called to order at 3:15 pm by Chairperson of the Board, Monica Guzman. Board members present were Chairperson Monica Guzman, Vice Chair John Ibanez and Jenevieve Ooka. Board members absent were Bryan Duenas, Mary Tighe and Sheila Shedd. Also present were President of DCA Joseph Cameron, Program Coordinator IV Jacqueline Balbas & Administrative Officer Sherrie Barcinas.

II. REVIEW AND APPROVAL OF MINUTES DATED SEPTEMBER 3, 2013

Chairperson Guzman recommended that the minutes of September 3, 2013 be tabled for further review. Guzman then requested if the board meeting minutes could be given to the board members two to three days before scheduled board meeting.

III. PRESIDENT / CHAIRPERSON'S REPORT

President Cameron reported to the board that he had just signed off on the approved/disapproved letters for the grants. In addition, he has been at PBS for the past week and a half ensuring that deadlines were being met which he has been in communication with the Chair. Of the five deliverables, only two have been delivered, the third would be on October 21, episode 4 on November 2 and the last one will be December 20, 2013. It was made very clear to management of PBS that the grant that had ended August 30, 2013 was agreed upon with the concurrence of the board, that the five segments of the project be completed less the \$5,000 on the balance of the grant. Cameron further stated that he has since redesigned & reconstructed PBS as far as its production.

In as far as the federal shutdown, Cameron stated that the grants have already been in place for the fiscal year and grant funds have been locked in which won't affect the agency. Cameron then announced that the department will be starting its new fiscal year audit in October and awaits for it to be developed and be completed. There are some issues that needs to be address with one being travel under the non-appropriated funds for FestPac.

IV. OLD BUSINESS

A. Percent for the Arts

Chairperson Guzman informed the board that there was a meeting that morning with Guam Economic Development Authority (GEDA). The letter addressed to the agencies which was signed by Dept. of Chamorro Affairs and Dept. of Public Works had gone out. CAHA Staff Balbas reported that CAHA received inquiries from Guam Housing & Urban Renewal Authority as well as the Guam Community College. Chairperson Guzman then stated that the meeting held with GEDA was relative to the hot bond and that the Administrator would seek legal opinion on the Percent for the Arts by next week. The administrator would also like to set up a meeting with the Qualifying Certificate Compliance Division of GEDA along with other partner agencies that have bonds to review what the Percent for the Arts means relative to the qualifying certificate. The meeting has been scheduled for 2:00pm, October 4, 2013 to include the author of legislation Senator Yamashita and Oversight Chair Dennis Rodriguez. CAHA Board members are welcome

to attend. Chairperson Guzman requested if CAHA's Oversight Chair, Vice Speaker Benjamin Cruz could also be invited to attend the meeting.

B. CAHA By Laws - Teleconferencing

CAHA Staff Barcinas informed the board that she had just received the revised amended by-laws but the submission did not meet the 14-day requirement to be presented during this board meeting. Barcinas stated that the amended by-laws will be forwarded to the board within the 14-day requirement deadline for the next scheduled board meeting.

C. Guam Masters Award

Per CAHA Staff Balbas, most of the nominees are off-island and has yet to schedule their interviews.

D. New/Renewal of Board Members

CAHA Staff Barcinas had sent a list of names to Governor's Legal Counsel office to include Jenny Calvo, Judy Flores, Dee Perez, Donna Kloppenburg and Michael Bevacqua. President Cameron will follow up with Mike of the Legal Counsel Office to move forward on its procedures in having these individuals sit on CAHA Board.

E. Contracted Grant Writer

Chairperson Guzman stated that CAHA was waiting on bringing on board a grant writer this fiscal year and that President Cameron had some fiduciary issues that CAHA had before moving forward. President Cameron then informed the board that for the past three years, he has been sitting in on several departments and had discussions with Andi Mathis of the National Endowment for the Arts with regards to increasing his salary based on a percentage. Per Cameron, Ms. Mathis was interested to tell him that the increase should have happened three years ago and gave an approval to do so. President Cameron is looking at 20% of his salary & benefits coming from CAHA, 60% from DCA, 10% from PBS and 10% from IMLS, Public Library. Cameron added to say that given those percentages, the amount is much less than what the salary would be for the Director and that he had spoken to CAHA Staff Barcinas who has stated that there is more than enough money to cover both the percentage of his salary and contracting a grant writer. Chairperson Guzman then requested that CAHA move forward in placing an RFP or what's required to contract a grant writer. The grant writer could then work with CAHA Staff Brea Bailey and obtain additional funding.

President Cameron then informed the board that he has spoken to Roann of the Guam State Clearinghouse who would work with CAHA's new staff member Brea Bailey for a minimal of 1-2 hours a week as long as it did not interfere with her workload in the office. This is important as it will provide Ms. Bailey the knowledge on grants process through the clearinghouse. Chairperson Guzman questioned whether grants in partnership with non-profit organizations would have to go through clearinghouse and is CAHA limited to one grant. President Cameron's response was yes, all federal grants must go through the process and no, there is no limitation. Chairperson Guzman added to say that Don Rubenstein from the University of Guam sent an email to her and Judy Flores regarding an Art Works grant. Ms. Flores felt that she could probably partner with CAHA to apply for the grant for the Inarajan village. Chair Guzman requested that CAHA communicate with Ms. Flores regarding the grant.

President Cameron stated that a grant writer could be written into a grant as a principal investigator and is highly recommended to ensure that the grant is being monitored.

CAHA Staff Barcinas added to say that she would have to revisit the FY 2014 budget for the grant writer and President Cameron's salary as 15% of the budget will be placed in reserved. President Cameron then stated that CAHA could request the release of the amounts placed in reserve by simply writing a letter.

F. FESTPAC Account – Travel Policy & Procedures

President Cameron informed the board that this issue was programmatic and not fiscal. It's a matter of having things done the right way by not hand picking individuals to travel but having policy in place. Chairperson Guzman then mentioned that CAHA Staff Balbas did provide a draft on the procedures in the board packets for review for discussion during next month's board meeting. This includes the purpose of how the delegates are selected through a jury process with a call out for the disciplines of visual, performing & literary. Guzman suggested that CAHA Staff Balbas include traditional artists with preference to those recognized masters. President Cameron suggested adding protocol such as the Governor and one security and other who have partnered such as Guam Airport Authority for transportation. Cameron informed the board that there will be a public hearing on Monday on a proposed legislation by Senator B.J. Cruz adding more members to the FestPac Committee. Cameron will be recommending the General Manager or designee of the Guam Airport Authority for transportation, the Director of Agriculture or designee for the issue on feeding the people and the food coming in & out of the island, a point of contact for SPC out of the Governor's Office and

Chairperson Guzman added to say that due to the limited government funding, the performing arts would request to be waived in participating in any fundraising activities because majority of its members are minors. And with the minimum funding of \$150,000 and maximum of \$250,000, the board would have to decide whether the group would be funded 100% and if so, should there be more requirements of them or have more people participate to fundraise for them for the difference. It's an issue that needs to be addressed in doing the selection process.

G. PBS Grant

Chairperson Guzman reiterated what President Cameron had mentioned that PBS has its schedules on the grant and it is a matter of working with them and having an end product.

H. Grant Award to DCA

Chairperson Guzman stated that there needs to be a policy on awarding grants. In the event a grant project like PBS happens again, would they be prohibited from applying for 3 years. Ms. Ooka made a motion to establish a policy that PBS in particular will be prohibited from applying for a grant for the next three years. Vice Chair Ibanez seconded the motion.

UNANIMOUSLY APPROVED

Chairperson Guzman then requested to establish a policy moving forward for any grantee that does not fulfill their contractual agreements. Would the board entertain them on a case by case basis or policy preventing from applying for a number of years if the requirements were not met? President Cameron commented to say that if there is a policy in place and the language is allowed in the contract, what if the circumstance is that the person dies or the person subcontracted becomes ill, what would then be done?

Chairperson Guzman suggested stating on the contract that failure to comply with above terms shall prevent you from applying for future CAHA grants for at least three years with the exception of extenuating circumstances.

Ms. Ooka made a motion to include a policy in the contract that should any applicant fail to comply with terms then they would be ineligible to apply for another grant at a minimum of three years subject to extenuating circumstances. Vice Chair Ibanez seconded the motion.

UNANIMOUSLY APPROVED

Chairperson Guzman then stated that although the National Endowment for the Arts does not see any conflict of interest in having divisions of the Department of Chamorro Affairs apply for grant, it would be stronger if the board came up with the policy that DCA can or cannot apply for grants. Per President Cameron, Andi Mathis of the National Endowment for the Arts stated that if he is not sitting in the committee and not doing anything to create the selection process then she does not see any problems. Chairperson Guzman questioned whether there was a conflict of interest because President Cameron signs the award letters and the contracts. President Cameron responded by saying no as it is an administrative responsibility because the grant falls under DCA but as far as the selection, President Cameron is clearly not a part of it.

Chairperson Guzman suggested that since there were other issues that needed to be considered that rather than making a decision on whether or not the divisions of DCA could apply for a grant, a subcommittee would be set up with some guidelines on all the grant issues and CAHA Staff Barcinas would send it to the board to come up with some policy on the issues relative to the grants.

V. NEW BUSINESS

A. Guam Behavioral Health & Wellness Center No Cost Grant Extension Request

CAHA Staff Barcinas informed the board that Guam Behavioral Health & Wellness requested a no cost extension on its FY 2013 grant. The balance of \$4,000 that was earmarked for the sound & lighting for the production of their project grant was not utilized due to procurement issues. GBHWC is requesting to replenish the supplies & materials that were used for the "Art of Healing" project by using those funds. With some discussion, Vice Chair Ibanez felt they should not be granted the extension as the letter clearly stated that the funds would go to the production and knew what from the beginning what they planned to do. CAHA Staff Barcinas added to say that it was a matter of planning ahead and the fact that they knew how the government procurement process was, they must submit in advance. Vice Chair Ibanez made a motion to decline the grant extension request of GBHWC. Motion seconded by Ms. Ooka.

UNANIMOUSLY APPROVED

B. Joshua Agerstrand No Cost Extension Request

Chairperson Guzman requested staff recommendation to Mr. Agerstrand's request for grant extension. Mr. Agerstrand submitted a request for extension on his grant project to allow him to complete his grant project by November 2013. This was due to receiving his initial funding of 50% of the total grant award amount that was mistaken by Mr. Agerstrand to be a tax refund. Mr. Agerstrand proposed to produce silkscreen prints and reproduce them. CAHA Staff Barcinas informed the board that Mr. Agerstrand was informed that reproducing the prints is an unallowable cost and that the grant funds would only cover creating the designs. Chairperson Guzman felt that he should not be discouraged as a first time applicant and a member of GAX from completing his project but rather work with him and request that he submit his progress report to obtain 2nd installment payment so that the project would be near completion by November.

After some discussion, Vice Chair Ibanez made a motion to grant Mr. Agerstrand approximately 25% of what he's requesting and provide a letter understanding that he is a first time grantee and with the experiences he is going through, that we encourage him to continue to produce quality

products, bring him in to discuss certain areas in which costs are unallowable specifically the reprinting of 400 prints which needs to be emphasized to Mr. Agerstrand, follow through with the extension request and the final product. Motion seconded by Ms. Ooka.

UNANIMOUSLY APPROVED

VI. BUDGET REPORTS

CAHA FY 2013

CAHA Staff Barcinas reported that CAHA's budget currently has an available balance of \$20,291.43. Of the amount of \$86,400 that was placed in reserve, a request was made to release approximately \$17,300 to cover the travel costs for four individuals to attend the National Assembly of State Arts Agencies Leadership Institute rather than utilizing FY2014 funds. The National Endowment for the Arts approved the travel costs while CAHA still awaits the approval of its travel requests from BBMR. CAHA Staff Barcinas informed the board that the balance in reserve of \$69,100 would then be reverted back to the General Fund and NEA.

FESTPAC FY 2013

Chairperson Guzman reported that there is a balance in the Guam Visitors Bureau's operation fund of \$89,000 and \$1.2 million in the trust account. In addition, the Guam Visitors Bureau would be placing more monies into the trust fund from this year's budget.

CAHA FY 2014 / NEA - \$290,3000

CAHA Staff Barcinas informed the board that the FY 2014 budget had been revised based on the current budget law setting aside the 10% that was placed in reserved. Chairperson Guzman questioned whether the power was included in the space rental at which CAHA Staff Barcinas informed the board that the utilities are inclusive with the exception of the additional power usage which was not indicated on the budget breakdown. The FY 2014 budget breakdown was prepared & submitted to the budget office based on the budget law. Adjustments could then be made once approved to fit the needs of the agency. Chairperson Guzman requested to ensure that the monies approved for the additional power usage is included in the budget.

VII. 2016 FESTIVAL OF PACIFIC ARTS

Chairperson Guzman reported that there was a meeting with the subcommittee chairs earlier in the week to see whether assistance is needed and how everything was going. The deadline of October 5, may not be met but everyone was provided a real time line with the council meeting being in May and working backwards. The next FestPac meeting is scheduled at 10:00am on October 5, 2013 at the Guam Community College for presentation on subcommittee reports. Chairperson Guzman stated that she would email her FestPac report to the board. In addition, a meeting was held with United Airlines, the FestPac Chair, Board Chair Guzman & CAHA Staff Brea Bailey regarding charters for the countries which was too early to begin its planning stages but United Airlines is made aware. The FestPac Chair who is also a board member for GVB had started a Marketing Committee comprised of members of GVB who will be putting together a marketing plan for FestPac and hopes to have it done by the end of the year. A working session has been scheduled for October 9 with the FestPac Coordinating Committee to talk about the organizational chart and other issues that need to be decided prior to the end of the year.

Chairperson also added to say that a group photo will be taken at its meeting on October 5, 2013.

VIII. OTHER ANNOUNCEMENTS & DISCUSSIONS

CAHA Staff Balbas informed the board that CAHA will be having its opening reception for Arts & Humanities Month at 6:00pm on October 4, 2013 at the CAHA Gallery. In celebration of Arts &

Humanities with artisans and performances, CAHA will be at the Guam Premier Outlet on October 6, 2013 from 11:00am – 3:00pm and a Proclamation Signing at 10:00am on October 8, 2013 at the Governor's Cabinet Conference Room in Adelup. Chairperson Guzman requested to invite potential board members to the events.

Chairperson Guzman commended CAHA Staff Brea Bailey on the creation of CAHA's facebook page.

President Cameron informed the board of the proposed legislation to further enhance the intent and the work already being done for FestPac in 2016. There will be a Public Hearing to be held at 10:00am on October 7, 2013 for proposed Bill No. 179-32 for the inclusion of the Chairperson of Tourism which is Tina, Chairperson or designee of the Guam Chamber of Commerce, the Chairperson or designee of the Commander of Joint Region of the Marianas and the Chairperson or designee of Guam Hotel & Restaurant Association. He is however recommending four additional members: Dept. of Public Works for Logistics, Dept. of Agriculture for food and other farm issues, Guam International Airport for transportation and the Point of Contact for SPC out of the Office of the Governor. President Cameron stated he will be providing testimony and invites the Chair to join him to ensure those members are included.

Vice Chair Ibanez requested that all scheduled events for the month of October 2013 be emailed to board members.

IX. ADJOURNMENT

With no further discussion, Ms. Ooka moved to adjourn the meeting at 4:34pm. Motion seconded by Vice Chair Ibanez.

UNANIMOUSLY APPROVED

Minutes prepared by:



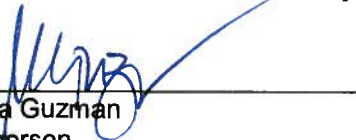
Sherrie A.D. Barcinas
Administrative Officer
Guam CAHA

Concurred by:



Joseph Artero-Cameron
President, Guam CAHA
Div. of Dept. of Chamorro Affairs

Attested to be true and correct by:



Monica Guzman
Chairperson
Guam CAHA Board of Directors

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
January 7, 2014

I. CALL TO ORDER

The Guam Council on the Arts and Humanities Agency's regular board meeting was called to order at 3:07pm by Chairperson of the Board, Monica Guzman. Board members present were Chairperson Monica Guzman, Vice Chair John Ibanez, Jenevieve Ooka, Judy Flores & new board member Michael Bevacqua. Also present were President Joseph Cameron, Program Coordinator IV Jacqueline Balbas and Administrative Officer Sherrie Barcinas.

II. REVIEW AND APPROVAL OF MINUTES DATED SEPTEMBER 3, OCTOBER 1, 2013 & DECEMBER 3, 2013

Chairperson Guzman requested that the minutes of September 3 & October 1, 2013 be tabled once again until proper corrections were made. Vice Chair Ibanez moved to table the minutes of September 3 & October 1, 2013. Motion seconded by Ms. Flores.

UNANIMOUSLY APPROVED

Ms. Flores moved to approve the minutes of December 3, 2013. Motion seconded by Vice Chair Ibanez.

UNANIMOUSLY APPROVED

III. PRESIDENT / CHAIRPERSON'S REPORT

President Cameron reported that he was in communication with the Guam International Airport Authority (GIAA) General Manager regarding the airport expansion. At which time the General Manager was inquiring if CAHA had large pieces to display in its VIP room. However, CAHA's art pieces under the Art Bank Program are all currently on loan. President Cameron informed GIAA's General Manager that there is the Percent for the Arts Program and that CAHA staff would assist GIAA on the Request for Proposal (RFP) to ensure that the language is inclusive of the law. GIAA looks forward to this opportunity as artworks will then remain with GIAA. The architectural design has been finished with the next step being the RFP.

President Cameron also reported that Ms. Donna Kloppenburg looks forward in joining the council upon confirmation within this month and has already been making plans in moving CAHA forward on FestPac. In addition, Cameron informed the board that he sent an email to Chair Guzman and CAHA staff who may want to look at the grant opportunities that Arizona has for festivals which could apply to the upcoming Festival of Pacific Arts. Cameron also expressed that per Lori Phillips, federal funds should be utilized for planning of the upcoming the Festival of Pacific Arts and this opportunity should be taken sooner than later.

President Cameron apologized for his absence during last month's board meeting as he was off-island attending the Western Central Fisheries Negotiation for tuna catch limit in which a report would be made available to the board members.

IV. OLD BUSINESS

A. Percent for the Arts

Chairperson Guzman reported that CAHA has since been in communication regarding the Guam Cultural Educational Facility with upcoming communications to soon begin with Guam Power Authority, Guam International Airport Authority, Guam Community College and a close watch on the Guam Regional Medical Center. Ms. Flores then reported that an orientation was held for the artists on the Request for Qualifications (RFQ) on the Guam Cultural Educational Facility with CAHA having received eleven submissions by its deadline of January 3, 2014. CAHA Staff Barcinas made clarification that of the eleven submissions, ten of them actually made the deadline while the last submission was authorized by Jennifer Tillman, Project Manager to be brought up to the panel to make the determination on whether or not the late submission would be accepted. In addition, there was an inquiry by another artist but CAHA never received the submission. President Cameron added to say that because the RFQ is governed under the Guam Rules of Procurement he believes Jennifer Tillman is unaware that the laws are strict and does not feel that it is up to the council to accept late submissions. Ms. Flores then stated that at this point, those that have submitted on time would be reviewed while the late submission could be considered when another RFQ has been announced as not to cause any procurement violation. President Cameron added to say that to deter from the tight schedule of the architect and designer would delay the project in moving forward. However, he would leave that up to the designer to make that decision. Chairperson Guzman then stated that since this project is the first under this program in years, that the process would be fine tuned especially with the upcoming projects with GIAA, GCC & GPA. Ms. Flores then stated that a meeting has been scheduled the morning of January 8, 2014 with the selection panel and that CAHA staff to review the submissions to ensure they are registered with CAHA and are a resident of Guam to include the required documents of resume/biography, samples of artwork and references.

Chairperson Guzman requested that the board members be actively involved. President Cameron added that in the past, CAHA had only one staff concentrating on this program and with more anticipated projects coming up, that additional staffing may be needed. Chair Guzman then added that the program covers administrative costs in which CAHA could get a feel of what that cost could be with the current GCEF project and possibly charge a certain percentage thereafter. A request was then made by Chair Guzman that CAHA Staff Balbas keep track of her time spent on the program in order to come up with a formula in determining the administrative cost. CAHA Staff Balbas further clarified that she should be the one handling the project and that based on the department's organizational chart, this program is under her purview. Chairperson Guzman then stated that although the program is assigned to one staff, the administrative costs could cover other costs related to the program.

President Cameron reported that 6-7 wood carvers retrieved the big trees that were cut down at the Plaza De Espana. And that he will be sourcing internally among the artists to do consignment on woodwork for the gift shop within the Guam Museum.

Chairperson Guzman requested that there be more publicity on the GCEF project as it progresses, such as the number of submissions thus far, etc.

B. New/Renewal of Board Members

Chairperson Guzman stated that at the last board meeting President Cameron had mentioned the interest of Ms. Donna Kloppenburg on CAHA's Board. In addition, Guzman recommended Francis Guerrero whose name has yet to be submitted to Legal Counsel as his name was just recently forwarded to CAHA. Ms. Ooka mentioned that Krystal Koga requested that she be contacted again in March 2014 and would continue to follow up with her. President Cameron added to say that CAHA will follow up with an email to the front office on Francis Guerrero.

C. Contracted Grant Writer

CAHA Staff Barcinas reported to say that at the last board meeting it was mentioned that specifications on the Grant Writer was prepared and forwarded to the Administrative Services Officer, Juanita Quintanilla. In following up with Ms. Quintanilla, Barcinas requested how could this type of service be procured without duplicating the efforts as well as being cited by the procurement office with the fact that there are program coordinators within the department who must have some knowledge in grant writing. Because of this, CAHA is seeking in collaborating with the other divisions in assisting to obtain additional funding that may be needed.

President Cameron added to say he has been in communication with the Shane Ngata, Personnel Administrator for the Dept. of Administration and that he encountered a similar situation in which the department wanted to hire an unclassified Museum Director but was told that the law that created Dept. of Chamorro Affair clearly states that the position must be classified. These types of contractual services are being monitored. President Cameron suggested the possibility of a Special Projects Coordinator instead. CAHA Staff Barcinas further emphasized that to avoid any citations or procurement violations, that CAHA currently has three program coordinators, a planner in another division and positions relative to grant writing that can be utilized. Chairperson Guzman requested that President Cameron look into the situation in which President Cameron stated that he continues to be in communication with the Department of Administration and its concerned that if CAHA contracts a grant writer it will take away what CAHA already has internally.

Chairperson Guzman then questioned whether it'll be possible that someone could write themselves into a grant and if the grant was successful they would pay themselves from the grant funds. President Cameron responded that it could be done. In addition, CAHA Staff Barcinas mentioned that there is also the Guam State Clearinghouse in which a staff member is assigned to CAHA for the purpose of assisting in federal grants.

D. FESTPAC Account – Travel Policy & Procedures

Chairperson Guzman informed the board that the travel policy & procedures handed out for review during the last board meeting was presented to the FestPac Coordinating Committee. However, there was an additional change that was to be made under "eligibility". CAHA Staff Balbas added to say that the eligibility needed to be clarified that those below the age of 18 must have parental consent. The error is located on the 3rd page letter 2b. Statement should read "Applicants must be 18 years of age or older or minors must have parental consent".

Vice Chair Ibanez stated that the other item in question was the call out of two years located on subsection A1, whether or not it was realistic. President Cameron felt it was realistic for the purpose of planning & programming in advance.

Chairperson Guzman added that she had noted three letters of recommendations as another item of concern. CAHA Staff Balbas stated that it could be references from someone who could attest to their ability. The additional changes will be presented at the next FestPac Coordinating Committee meeting scheduled for January 8, 2014.

Ms. Flores moved to have the said changes made on the Travel Policy & Procedures for FestPac. Motion seconded by Ms. Ooka.

UNANIMOUSLY APPROVED

E. Strategic Plan

Chairperson Guzman suggested that the strategic planning process continue when the new board member Donna Kloppenburg comes on board with the possibility of having it in February or March 2014.

V. NEW BUSINESS

A. Memorandum of Agreement for Gallery in Guam Museum

Chairperson Guzman requested from President Cameron the Memorandum of Agreement for the Gallery in the Guam Museum. President Cameron stated that it still needed to be firmed up. Cameron further explained to the new board members that the Guam Cultural Educational Facility has several community spaces, with one being the museum and the other the exhibit/gallery which will provide an opportunity for CAHA to move into a venue to be visited by over 200,000 people. A long term agreement will be drawn between CAHA and Dept. of Chamorro Affairs. President Cameron also stated that the agreement has yet to be in draft form but suggested that discussions would be made on what the added values would be for CAHA's participation in the exhibit/gallery during CAHA's strategic planning session. Cameron added to say that the exhibit space is huge and that there would always be an area for the local artists year round while the other area for travelling exhibits that have made their way to Guam from the Smithsonian. In addition, the International Museum Associations highly recommended that the exhibit stay within Micronesia to build capacity.

Chairperson Guzman questioned what CAHA's role would be in the gallery. President Cameron responded by stating that there would be a seemingly permanent relationship in ensuring that the artists that are listed with CAHA have the opportunity to continue to do what is being done in CAHA's current location but in another building. Cameron further stated that it is important that the Memorandum of Agreement is in place to avoid any alterations that may be made by future leaders. Chairperson Guzman suggested that the board put together their thoughts on what they would like presented on the MOA and send them to President Cameron. Guzman felt that the Dept. of Chamorro Affairs wants to control the gallery. President Cameron stated to say that the only the only thing that they needed to be careful about was the curation requirements. President Cameron felt the MOA would be in place by April 2014.

VI. BUDGET REPORTS

FESTPAC FY 2014

CAHA Staff Barcinas reported that the balance in this account remains status quo.

CAHA FY 2014

CAHA Staff Barcinas reported that the FY 2014 budget appropriation breakdown provided is based on what is also being reported in the government's system. In addition, the breakdown is inclusive of the anticipated expenses for the remainder of the year. Of the anticipated expenses is the salaries & benefits which is a hidden amount under the unallotted monthly release whereas the unallotted amounts are released on a monthly basis. Barcinas explained that fluctuations on the balances from last month's reporting vs. this month per category, is due to the department's flexibility to request modifications which allows moving funds to ensure costs are covered where needed. The available balance as of January 6, 2014 is \$60,304. This amount does not include anticipated costs for other workshops and President Cameron's salary.

Vice Chair Ibanez recommended providing the overall budget to include the total appropriation, expenditures and encumbrances.

Chairperson Guzman requested that a copy of FY 2015 budget be provided to the board.

CAHA Staff Barcinas reported that the balance in the revolving fund account remains status quo.

VII. 2016 FESTIVAL OF PACIFIC ARTS

Chairperson Guzman announced that the next programming committee meeting is scheduled for February 8, 2013. During the last programming committee meeting in December, all sub committees were suppose to submit their budgets but only one submitted. Vice Chair Ibanez requested that those who did not meet the deadline submit their budgets before the next programming committee meeting and that a reminder be sent out. Chairperson Guzman added to say that the final dates for the Festival of Pacific Arts is May 22 – June 24, 2016. In addition, all Chairs have already been assigned to the various FestPac Committees as noted on the organizational chart.

VIII. OTHER ANNOUNCEMENTS & DISCUSSIONS

President Cameron announced that the month of March is Mes Chamorro and that for planning purposes, events should not be scheduled around the same time. Chairperson Guzman then announced FestPac's upcoming Gala scheduled for March 14 & 15, 2014.

Next board meeting is scheduled for March 4, 2014 at 3:00pm

IX. ADJOURNMENT

With no further discussion, Vice Chair Ibanez moved to adjourn the meeting at 4:12 pm. Motion seconded by Ms. Flores.

UNANIMOUSLY APPROVED

Minutes prepared by:



Sherrie A.D. Barcinas
Administrative Officer
Guam CAHA

Concurred by:



Joseph Artero-Cameron
President, Guam CAHA
Div. of Dept. of Chamorro Affairs

Attested to be true and correct by:



Monica Guzman
Chairperson
Guam CAHA Board of Directors

MEMORANDUM OF AGREEMENT

Between the

**DEPARTMENT OF CHAMORRO AFFAIRS, and its division COUNCIL OF ARTS AND HUMANITIES
(CAHA)**

And the

GUAM ECONOMIC DEVELOPMENT AUTHORITY

Ref: RFQ 14-3621-001 for art to be provisioned for the GCEF exhibits

This **MEMORANDUM OF AGREEMENT** (hereafter referred to as "MOA") is entered into on the effective date indicated below by and between the **DEPARTMENT OF CHAMORRO AFFAIRS** and more specifically its division **COUNCIL OF ARTS AND HUMANITIES AGENCY (CAHA)** (hereafter referred to as "DCA" or "CAHA" "DCA/CAHA") and the **GUAM ECONOMIC DEVELOPMENT AUTHORITY** (hereafter referred to as "GEDA").

RECITALS

WHEREAS, Public Law 30-228 called for the design and construction of the Guam and Chamorro Educational Facility ("GCEF") in Historic Hagåtña;

WHEREAS, the facility is scheduled to open in late 2014 and will include seven (7) permanent exhibit galleries and a changing exhibit gallery to house examples of Guam's historic collections and artifacts, including those which may be repatriated from off-island locations and collections;

WHEREAS, the GCEF is expected to draw a wide audience from around the region including Guamanian residents, military families and visitors, and tourists from Asia and Russia;

WHEREAS, the Guam Council on Arts and Humanities Agency (CAHA) is a division of the Department of Chamorro Affairs and CAHA administers Guam's one percent for the arts program;

WHEREAS, GEDA has engaged a Program Management Office (PMO) to assist in the preparation and management of the RFQ solicitation, and representatives from the GCEF design team will be actively engaged in managing the artist(s) selected by CAHA under this RFQ;

WHEREAS, GEDA desires for the art procured as a result of RFQ 14-3621-001 to qualify for Guam Council on Arts and Humanities Agency's one percent for the arts program;

WHEREAS, GEDA has contracted with Inland Builders Corporation of Harmon, Guam to construct the GCEF, with said construction currently in progress;

WHEREAS DCA, CAHA and GEDA issued RFQ 14-3621-001 calling for artists to remit their applications and portfolios expressing interest in producing art ("the Work") for use in the GCEF exhibits including fine art, crafts/historic reproductions, photography, illustrations;

WHEREAS CAHA will negotiate and enter into contracts with artists to produce art outlined in RFQ 14-3621-001 which is necessary for inclusion in the GCEF exhibits; and

WHEREAS, completion of GCEF construction and production of art for the GCEF exhibits is required to meet certain completion milestones, therefore time is of the essence.

NOW THEREFORE, CAHA, DCA and GEDA, in consideration of the mutual covenants hereinafter set forth, do hereby AGREE as follows:

SECTION 1. WORK COST AND PAYMENT.

In accordance with CAHA's one percent for the arts program, artists shall be selected by the CAHA selection committee.

Selected artists will be contracted to the DCA utilizing CAHA's standard one percent for the arts program contract (attached hereto as Exhibit B).

The amount for each piece of art will be negotiated with the artists by CAHA. The total art program will not exceed one percent of the construction costs of the GCEF, or \$200,000, whichever is lower.

Artists will be paid from Hotel Occupancy Revenue Bonds, Series 2011A (commonly referred to as "HOT Bond Proceeds"). The HOT Bond proceeds will be allocated by the Bureau and Budget Management Research (BBMR).

Artists will remit payment applications to CAHA for approval. CAHA will review and approve then forward a copy to GEDA PMO and GEDA for final approval and processing.

Payments to artists will be made by Department of Administration (DOA) after approval by CAHA, GEDA's Program Management Office, and GEDA.

SECTION 2. WORK PERFORMANCE AND RESPONSIBILITIES. DCA, CAHA and GEDA agree that the production of art for the GCEF exhibits shall be performed in accordance with the following:

- A. Procurement and Contracting.** DCA, CAHA and GEDA will complete the procurement process to obtain the Work for the GCEF exhibits as described in RFQ 14-3621-001 (Exhibit A/attached). In general, CAHA will: (1) administer the RFQ and selection process; (2) assist GEDA in the enforcement of the contract terms. CAHA will contract with selected artisans. . In general, GEDA will: (1) assist DCA and CAHA in the preparation of the RFQ; (2) provide representation to coordinate the work and schedule of the artisans pursuant to the GCEF design and construction schedule.
- B. Access to Work and Construction Site.** GEDA shall reasonably allow the artisans and employees who shall be contracted to CAHA, to access the project site at all reasonable times prior to and during exhibit installation in order to perform the Work and inspection services. Completion of site specific safety orientation and training is pre-requisite for entry.
- C. Waiver of Rights.** Each party's payment of fees for the services required under this MOA shall not be construed to operate as a waiver of any of its rights hereunder or of any cause of action arising out of the other party's failure to perform this MOA. Each party shall be, and remain, liable to the other party for all costs of any kind which may be reasonably incurred by the other party as a result of its negligent performance of any responsibilities under this MOA.
- D. No Liability.** No party assumes any liability for any accident or injury that may occur to any other party, its officers, agents, dependents, staff, contractors or personal property. No party shall be liable to the other parties for any work performed or costs incurred by such other party prior to their execution of this MOA; and each party hereby expressly waives any and all claims for service performed in expectation of this MOA.
- E. Compliance with Laws.** Each party shall comply with all applicable laws of the United States and of Guam in exercising its rights and performing its obligations under this MOA. In addition, each party shall comply, and cause its agents, employees, and contractors to comply, with all applicable laws of the United States and of Guam in performing work under the contracts and/or accessing the project site.

SECTION 3. MAINTENANCE AND ACCESS TO RECORDS. For three (3) years from the dates of the final payments under the contracts, DCA/CAHA and GEDA shall maintain, and cause their contractors to maintain all books, documents, papers, accounting records, and other evidence pertaining to costs incurred and shall make such materials available for inspection at their respective offices at all reasonable times.

SECTION 4. OWNERSHIP OF WORK and DOCUMENTS. DCA shall retain ownership of Work produced by contracted artisans. Each party shall retain ownership of project-related documents, drawings, and specifications ("material") it alone produced prior to the date this MOA is fully executed. Any and all material jointly produced by the parties until that date shall remain jointly owned by the parties. Each party grants the other party full rights of use to its material as well as to the jointly produced material. Artisan contractors shall retain intellectual property rights to use the Work in their portfolio and on their respective websites. By purchasing the Work, DCA and CAHA will have exclusive rights to use the art in GCEF exhibits, on their respective websites, and in print and video format for promotional purposes. Any reproductions of the artisan's Work made by DCA, CAHA, or GEDA must be approved in writing by the artisan contractor(s). In the event that DCA and/or CAHA duplicate the artisan contractor's Work for a commercial endeavor, artisans will be credited and compensated via royalties or licensing fees by DCA or CAHA as appropriate and as specified in the individual agreements between DCA/CAHA and each artisan contractor.

From the date this MOA is fully executed, all project-related material as well as audiovisual recordings and any and all tangible work product produced in regard to the construction contracts, no matter if produced by the CAHA, its artisan contractor(s), GEDA or its contractor(s), shall be the property of GEDA, and GEDA hereby grants the CAHA full rights of use indefinitely thereto. The CAHA shall be entitled, at its cost, to one copy of all such project-related material, audiovisual recordings, and tangible work product produced under the artisan contracts.

SECTION 5. INDEMNITY. Each party agrees to save and hold harmless the other party, its officers, agents, representatives, successors, and assigns against any and all suits or actions of any nature or kind which may be brought for or on account of any injury, death, or damage arising or growing out of the negligent acts or missions of itself and its employees, agents, and/or contractors.

SECTION 6. TERMINATION. At any time the parties hereto may, by written notice to the others, terminate this MOA in whole or in part either for convenience or for default. The parties fully recognize that the artist/CAHA contract, if already in effect on the date this MOA is terminated, are separate legal undertakings and must also be terminated in accordance with their own terms to give full effect to a termination of this MOA.

Upon termination of this MOA if no artist/CAHA contract has been entered into or, if they have, upon termination of thereof by either party thereto, all plans, drawings, briefs, reports, summaries, completed artwork and artwork in progress, and such other information and materials as may have been produced under either contract and utilized by either contract and utilized by either party hereto in connection with the project shall be placed in the possession of GEDA. Ownership thereof and rights of use thereto shall be determined in accordance with Section 4 hereof.

If this MOA is terminated by either party for cause prior to completion of the artist/CAHA contract, DCA shall reimburse GEDA for any of GEDA's unexpended expenses or fees in connection with contracts that are: a.) under control of GEDA; and b.) over and above funds that are owed GEDA by the DCA.

GEDA may, upon termination, retain as a set-off for such expenses or fees due to the DCA in connection with the artist/CAHA contract any funds owed to the DCA in GEDA's possession. Artists contracted to the DCA shall be entitled, however, to be paid or reimbursed fully and promptly by GEDA for all work satisfactorily performed by them.

SECTION 7. NOTICES. Each party shall notify the other once it has entered into, made significant modification to, or terminated its own separate contract(s) related hereto. For the avoidance of doubt, the term "*separate contract(s)*" as used herein shall mean, with respect to GEDA, its contract for other services. With respect to the DCA, the term "*separate contract(s)*" as used herein shall mean the artist/CAHA contract.

Unless during the term of this MOA a party notifies the other party in writing of a change or other address to be used, any notices or notification required or permitted to be given shall be given promptly in writing and delivered in person or by certified mail to the parties to the parties at the following addresses:

Department of Chamorro Affairs
Delivery Address:
Attn: President
Terlaje Professional Building
1st Floor 194 Hernan Cortez Ave.
Hagåtña, Guam 96910

GEDA
Delivery Address:
Attn: Administrator
590 S Marine Corps Dr., ITC Building suite 511
Tamuning, Guam 96913

Mailing Address:
Attn: President
P.O. Box 2950
Hagåtña, Guam 96932

SECTION 8. MISCELLANEOUS PROVISIONS.

- A. Time is of the essence concerning the provisions of this MOA.
- B. This MOA is made under and shall be governed and construed in accordance with the laws of Guam, and the courts of Guam shall have jurisdiction over any and all disputes.
- C. If any provision of this MOA shall be deemed by a court of competent jurisdiction to be invalid or unenforceable, then such provision shall be deemed stricken and the MOA shall be enforced according to its valid and subsisting terms and provisions.
- D. The failure of either party to insist upon strict compliance with any term, provision, or condition of this MOA shall not be construed as a waiver of either party's rights and remedies under this MOA.
- E. Any approval required herein by the DCA shall mean that the approval of the President is required, unless another person is designated to issue particular or limited approvals on certain matters.
- F. Removal of the Work commissioned through Guam's One Percent for the Arts Program must be approved by CAHA and the Selection Committee. Removal of the Work shall be at the expense of Owner.
- G. DCA must notify CAHA and artist prior to removal of the Work.
- H. There must be a compelling reason to remove and/or relocate the piece of the Work to another location in the facility which meets the criteria of Guam's one percent for the arts program.
- I. In the event that DCA is unable to identify an alternate location for the Work that is agreeable to both CAHA and the artisan contractor by the time of removal/relocation, DCA shall contribute the Work which is removed to the CAHA art bank.
- J. This MOA may only be modified in writing signed by the parties.

SECTION 9. EFFECTIVE DATE. The terms of this MOA shall become effective on the date it is signed by the President of the DCA and shall be binding upon the parties hereto and their representatives, successors and assigns.

IN WITNESS HEREOF, the parties have executed this Memorandum of Agreement effective the day and year the Executive Director of DCA affixes his signature.

**DEPARTMENT OF CHAMORRO AFFAIRS
AUTHORITY**

Joseph Artero-Cameron
President, Department of Chamorro Affairs

Date: _____

GUAM ECONOMIC DEVELOPMENT

Henry J. Taitano
GEDA Administrator

Date: _____

Exhibit A – RFQ 14-3621-001

See attachment.

[Rest of page left intentionally blank.]

EDDIE BAZA CALVO
Governor



RAY TENORIO
Lieutenant Governor

Office of the Governor of Guam

Received
1.13.14
CAMA
VIA JACKIE

August 15, 2013

The Honorable Eloy S Inos
Governor
Commonwealth of the Northern
Mariana Islands
Caller Box 10007
Saipan, MP 96950

13.08.24

Håfa Adai Governor Inos,

Si Yu'os Ma'åse' for your invitation for a delegation from Guam to participate at the three-day Annual Flame Tree Arts Festival, tentatively scheduled for April 18-20, 2014 at the Civic Center, *Susupe* Beach Park, Saipan.

Mr. Joseph A. Cameron, President, Department of Chamorro Affairs is hereby designated as the point of contact. Mr. Cameron also oversees the Division of Guam Council of the Arts and Humanities. I will provide him a copy of your letter designating Mr. Angel S. Hocog or Mr. Parker Yobei with your office of the Commonwealth Council for Arts and Culture for more information about the festival.

First Lady Christine and I look forward to an exciting three-day arts and cultural festival next April.

Senseramente,

EDDIE BAZA CALVO

cc: Joseph A. Cameron, Department of Chamorro Affairs
First Lady Christine Calvo

FY2014 CAHA Appropriation - As of: 02.03.14

General Fund	Total			Outstanding Encumbrance	Available	Unallotted Monthly Release	Reserve
	Appropriation	Expenditures					
Salaries	\$ 180,053.00	\$ 55,878.40	\$ 20,301.60	\$ 103,873.00	\$ -		
Benefits	\$ 83,861.00	\$ 20,060.88	\$ 15,420.12	\$ 48,380.00	\$ -		
In Direct Cost					\$ -		
Operations							
Travel	\$ 55,380.00	\$ 11,779.88	\$ 18,539.93	\$ 6,780.00	\$ 6,780.00		
Contractual							
-Advertisements							
-NASAA Membership							
-News Subscriptions							
-Website Maintenance							
-Strategi							
-Network Maintenance							
Office Space Rental	\$ 47,850.00	\$ 15,950.00	\$ 31,900.00	\$ -			
Supplies	\$ 5,000.00	\$ 685.59	\$ 314.41	\$ 4,000.00	\$ 3,000.00		
Equipment							
Sub Grants	\$ 185,962.00	\$ 99,661.00	\$ 74,339.00	\$ 11,962.00	\$ -		
Miscellaneous	\$ 33,954.00		\$ -	\$ 33,954.00	\$ 33,954.00		
Telephone	\$ 5,740.00	\$ 372.68	\$ 649.54	\$ 4,150.78	\$ 567.00		
	\$ 597,800.00	\$ 204,388.43	\$ 125,428.47	\$ 70,429.10	\$ 197,554.00	\$ 44,301.00	
			Fuel/Supplies	(1,400.00)	(44301.00)	Reserve	
			Tel. Serv. (8 mos.)	(994.08)	(125726.40)	Salaries - PPE 1.25 to 10.4	
			DSL (8 mos.)	(606.24)	(45136.98)	Benefits - PPE 1.25 to 10.4	
			Gallery Power				
			Usage (Jan.-				
			Sept.)	(1,404.20)			
				\$ 66,024.58	\$ (17,610.38)	\$ 48,414.20	

Revolving Fund Account

Balance on Register as of 01.30.14 \$13,922.54
 Louis Vuitton Masters Project (\$13,700.00)
 Actual Balance to Date \$222.54

FESTPAC Revolving Fund Account

Balance on Register as of 11.27.13 \$79,571.61

Anticipated Expenses

	Amount
1 Discover Art Workshop	
5 rooms accommodating 30 pax; 8am-5pm	\$ 4,000.00
Artists Fees - \$500/artist x 10 artists	\$ 5,000.00
2 GVB Grant / CAHA Workshops	
Advertisements:	
4 each - 5x7 ads @ \$1,307.50	\$ 5,230.00
Supplies:	
400 pcs - DVR's @ \$2/ea.	\$ 800.00
3 Flame Tree Delegation	\$ 20,000.00
4 Lap Top	\$ 2,000.00
5 Projector	\$ 2,000.00
6 Projector Screen	\$ 1,000.00
7 Gallery Cleaning Service	\$ 2,000.00
8 Camera	\$ 1,500.00
9 New Website Design	\$ 1,000.00
	<u>44,530.00</u>
	\$ 44,530.00

**Guam Council on the Arts &
Humanities Agency**



PROPOSED BUDGET

Fiscal Year 2015

**BUREAU OF BUDGET AND MANAGEMENT RESEARCH
FISCAL YEAR 2015
BUDGET DOCUMENT CHECKLIST**

Department/Agency: Guam Council on the Arts & Humanities Agency **Date Received by BBMR:** _____
Division/Program: Partnership Agreement **Date Reviewed:** _____

	Department/Agency		BBMR	
	Yes	No	Yes	No
General				
Is the department/agency request within the Governor's established ceiling?	X			
Is the summary digest consistent with detail pages?	X			
Are the required budget forms attached?				
a. Agency Budget Certification [BBMR ABC]	X			
b. Agency Narrative Form [BBMR AN-N1]	X			
c. Decision Package [BBMR DP-1]	X			
d. Program Budget Digest Forms [BBMR BD-1, BBMR TA-1, BBMR 96A]	X			
e. FY 2014 (Proposed) Agency Staffing Pattern [BBMR SP-1] - All Fund Sources	X			
f. FY 2013 (Current) Agency Staffing Pattern [BBMR SP-1] - All Fund Sources	X			
g. Federal Program Inventory Form [BBMR FP-1]	X			
h. Equipment/Capital Listing & Space Requirement Form [BBMR EL-1]	X			
i. Prior Year Obligation	X			
I. Agency Budget Certification [BBMR ABC]				
1. Is the budget certified as to its accuracy and BBMR requirements.	X			
II. Agency Narrative Form [BBMR AN-N1]				
1. Is the mission statement correct and consistent with the department/agency's enabling act?	X			
2. Are the goals and objectives correct and consistent with the department/agency's mission?	X			
III. Decision Package [BBMR DP-1]				
1. Is activity description correct?	X			
2. Is major objective correct?	X			
3. Are short term goals correct?	X			
4. Is workload output reflected correctly?	X			
IV. Program Budget Digest Forms [BBMR BD-1, BBMR TA-1, BBMR 96A]				
A.) [BBMR BD-1]				
Personnel Services				
1. Are figures reflected consistent with the attached staffing pattern(s)?	X			
2. Are amounts reflected in each column accurate?	X			
3. Are computations correct?	X			
Operations				
1. Are the amounts reflected under columns, "Governor's Request", for each object category consistent with respective schedules (Schedule A - E) as detailed in the budget digest subforms (BBMR TA-1 & BBMR 96A)?	X			
2. Are amounts reflected in each column accurate?	X			
3. Are computations correct?	X			
Utilities				
Are amounts reflected in each column correct?	X			
Capital Outlay				
Are amounts reflected under columns, "Governor's Request", consistent with schedule F as detailed in the budget digest subform, [BBMR 96A]?	N/A			
Full Time Equivalencies (FTEs)				
Are the number of FTEs for both "Unclassified" and "Classified" accurately reflected under each column?	X			
B.) [BBMR TA-1]				
1. Is the purpose/justification for travel defined?	N/A			
2. Is/Are the travel date(s) and number of travelers reflected?	N/A			
3. Is/Are the position title(s) of the traveler(s) reflected?	N/A			
4. Are all columns (Air Fare, Per Diem, Registration, and Total Cost) accurate?	N/A			
C.) [BBMR 96A]				
1. Are "Items" under schedules B - F listed in detail?	X			
2. Is the "Quantity" under schedules B - F reflected for respective items?	X			
3. Is the "Unit Price" and "Total Price" accurate for each item under schedules B - F?	X			
V. Agency Staffing Pattern Forms [BBMR SP-1]				
1. Are position titles correct?	X			
2. Are position numbers reflected?	X			
3. Are the salary levels consistent with the Civil Service Commission, Classification and Pay Plan?	X			
4. Are filled positions funded?	X			
5. Are increment amounts reflected (not applicable in FY 2014)?	X			
6. Are rates reflected under "Benefits" correct?	X			
7. Are computations correct?	X			
VI. Federal Program Inventory Form [BBMR FP-1]				
Is the form complete and accurate?	X			
VII. Equipment/Capital Listing & Space Requirement Form [BBMR EL-1]				
1. Is the description of the equipment and/or capital item(s) detail?	X			
2. Is the "quantity" and "percentage of use" reflected?	X			
3. Are space requirements descriptive and total space reflected and accurate?	X			
VIII. Prior Year Obligation [BBMR PYO-1]				
	X			

DEPARTMENT:
Prepared By: Sherrie Barcinas, AO, GCAHA
Date
Approved By: Joseph Artero-Cameron, Pres.
(Signature of Dept/Agency Head)
Date

BBMR ACTION:
Recommendation
 Approval
 Disapproval

Analyst
Date

Government of Guam Departmental Organizational Chart

CULTURE, EDUCATION AND TOURISM

Guam Council on the Arts & Humanities Agency

Governor of Guam

Edward J.B. Calvo

Lt. Governor of Guam

Ray S. Tenorio

Board of Directors

Chairperson, Monica Guzman
Vice Chairperson, J. John Ibanez
Secretary, VACANT
Treasurer, Jenevieve Sablan Ooka
Board Member, Judy Flores
Board Member, Michael Bevacqua
Board Member, Bryan Duenas
Board Member, VACANT
Board Member, VACANT
Board Member, VACANT
Board Member, VACANT

Formulates and sets policies, develops long-range plans relative to the agency's mission and vision, approves its budget, and oversees agency's transparency and accountability

ADMINISTRATIVE

Administrative Officer

Sherrie A.D. Barcinas (FTE)
Oversees Financial, Administrative & Personnel Services

Stage/Maintenance Technician

Paul T. Cruz (FTE)
Handles Logistics, Customer Service and miscellaneous Administrative Services

Word Processing Secretary II

Vacant (FTE)
Typing, Filing, Customer Service

OPERATIONS

Program Coordinator IV

Jacqueline G. Balbas (FTE)
Researches grant opportunities, writes grants and oversees Percent for the Arts

Program Coordinator III

Vacant (FTE)
Oversees the following programs: Folk Arts, Media Arts, Special Projects & Underserved

Program Coordinator I

Mark Duenas (FTE)
Oversees Visual Arts, Gallery & Art Bank Program

Program Coordinator I

Brea Bailey (FTE)
Monitors funds awarded to grantees; Performing Arts, Arts-in-Education & Special Projects

Program Coordinator I

Vacant (FTE)
Oversees Equipment Inventory, Special Projects & other program disciplines

**Government of Guam
Fiscal Year 2015**

Agency Budget Certification

Agency: Guam Council on the Arts & Humanities Agency Division of Dept. of Chamorro Affairs

Agency Head: Joseph Artero-Cameron, President

I certify that the attached budget, submitted herewith, has been reviewed for accuracy and that all requirements by the Bureau of Budget & Management Research (BBMR) have been met. I also acknowledge that this budget document will be returned to this department if any of the BBMR requirements is not met.

Agency Head: _____ Date: _____
(Signature)

**Government of Guam
Fiscal Year 2015 Budget
Department / Agency Narrative**

FUNCTION: CULTURE, EDUCATION AND TOURISM

DEPT. / AGENCY: Guam Council on the Arts & Humanities Agency
Division of Department of Chamorro Affairs

MISSION STATEMENT:

To encourage and foster the opportunity for participation in the arts and humanities with programs designed to benefit citizens of all ages and from every sector of the community. It is also the responsibility of the arts council to insure that the role of the arts in the life of the community will grow and play a more significant part in the welfare and educational experience of our island residents.

GOAL 1: To continue developing public interest, participation and support of the arts and to continue efforts toward presenting the highest quality of arts available for the benefit of all citizens of the territory.

OBJECTIVES:

- 1.a. To increase and broaden partnership opportunities for funding or programming support of the arts whenever possible for the benefit of artists, arts organizations and the public.
- 1.b. To develop and encourage increased media coverage and participation at local artistic events whenever possible for the benefit of artists and an informed public.
- 1.c. To promote the arts within the territory through development of arts related promotional materials including posters, brochures, PSA's and other marketing activities.
- 1.d. To consolidate SAA arts programming activities to mirror NEA
- 1.e. To encourage the participation and support of the arts be all citizens within the territory as a means of improving our overall quality of life and to foster appreciation of our cultural pluralism as a positive alternative to the many social challenges that exist today.

GOAL 2: To develop and heighten public awareness of the value and importance that arts education plays in the quality formative education and through an enrichment of life in general.

OBJECTIVES:

- 2.a. To develop and coordinate an arts education workshop involving key arts education professionals as a means of developing public awareness of the importance of arts education as a basic component of K to 12 learning.
- 2.b. To develop a partnership survey with DOE and UOG of public attitudes toward the subject of arts and arts education in the quality of their lives and educational experiences.

- 2.c. To broaden opportunities for arts educators and students to interact through an environment of art workshops effectively increasing their skill levels and knowledge of art techniques encompassing various art mediums.
- 2.d. To modify and streamline AIE residency activities in academic settings, yet expanding arts education presentation opportunities through newer more innovative approaches involving partnerships or collaborations with artists or arts organization.
- 2.e. To encourage a program of excellence in arts education which incorporates all arts disciplines with a balanced understanding of its history, aesthetic philosophies and importance in the overall quality of education and life.

GOAL 3: To further develop and sustain a Folk and Traditional Arts Program for the benefit of all citizens that promotes a greater appreciation and understanding of the Chamorro heritage; to develop and sustain a Folk and Traditional Arts Program for the benefit of all citizens that promotes a greater appreciation and understanding of the culture and heritage of the various ethnic communities; and to foster opportunities for regional cultural exchange.

OBJECTIVES

- 3.a. To continue in the development of the folk and traditional arts within the territory and to improve opportunities for their involvement in cultural tourism efforts and in SAA arts programming.
- 3.b. To institute a policy of partnership toward sustained folk and traditional arts programming within the territory for the benefit of folk artists.
- 3.c. To encourage and promote projects that document and preserve surviving Chamorro folk art traditions and other various ethnic group's art traditions in dance, music, and crafts for the benefit of all citizens and future generations.
- 3.d. To encourage the involvement of traditional artists in decision and policymaking roles with respect to SAA folk arts planning.
- 3.e. To foster and encourage regional cultural exchange for the mutual benefit of traditional artists and both within the territory and for our Pacific neighbors of Micronesia, as well as for cultural participation at the quadrennial Festival of Pacific Arts.

GOAL 4: To develop opportunities within the territory for partnership with underserved communities to share in and to benefit from the arts through increased participation and sustained funding.

OBJECTIVES

- 4.a. To increase opportunities of minority master artists in presenting and participating in territorial efforts to sustain Pacific folk and traditional heritage.
- 4.b. To support and encourage the development of Micronesian seafaring traditions within the territory as a means of preserving an important and vital Pacific folk tradition for the benefit of all citizens and future generations.
- 4.c. To increase opportunities for access and participation in SAA arts programming by all senior citizens within the territory.
- 4.d. To increase opportunities for partnership between artists, arts organizations and the SAA in instituting programs that address "at-risk" youth on Guam in presenting positive art alternatives to drug abuse and violent behavior.
- 4.e. To encourage arts access for individuals with disabilities within the territory and to increase opportunities for their participation in the arts through SAA 504 programming.

GOAL 5: To encourage and promote excellence in the arts through sustained funding and increased programming opportunities including the development of a gallery facility within the territory.

OBJECTIVES

- 5.a. To maintain a competitive policy for high quality arts programming and funding support awarded from the SAA.
- 5.b. To foster and develop potential opportunities, locally, nationally, and internationally, for artists of all disciplines to participate in including cultural presentations and contemporary arts exhibits.
- 5.c. To encourage the development of high quality arts through individual participation at local art workshops and events.
- 5.d. To continue a highly competitive environment with the SAA administered Percent for the Arts program promoting excellence in the contemporary visual and traditional arts.
- 5.e. To actively pursue financial partnerships and collaborations with private corporations in presenting the highest quality arts programming available within the territory.

GOAL 6: To encourage individual artists and arts organizations to play a more energetic role in cultivating heightened awareness of these arts through initiated arts activities within the territory.

OBJECTIVES

- 6.a. To advocate the involvement of individual artists and arts organizations in SAA art program planning and policy development through public hearing efforts or consultation meetings.
- 6.b. To encourage and foster the development of arts organizations within the territory for the benefit of artists and citizens alike.
- 6.c. To assist artists and arts organization in revenue raising endeavors by identifying resources available and to lend the necessary technical assistance in their grantsmanship effort.
- 6.d. To encourage on-going development of SAA staff skills toward providing technical assistance necessary for the benefit of artists and arts organizations alike.
- 6.e. To foster the use of modern technology such as the Internet in accessing global resource information for the benefit of artists and cultural organizations on Guam, and to encourage the promotion of their particular works of art in the SAA's proposed Web pages or some alternate site.

**Decision Package
FY 2015**

Department/Agency: Guam Council on the Arts & Humanities Agency

Division/Section:

Program Title: Partnership Agreement

Activity Description:

To administer federal and local monies in support of variety of programs and services through grant projects.

To provide technical assistance in the implementation of special projects, i.e. annual Guam Micronesia Island Fair and quadrennial Festival of Pacific Arts.

To provide a venue for exhibits/displays of local artwork throughout the year.

Major Objective(s):

To maximize our services and programs that will enhance, promote and raise arts awareness, perpetuate the Chamorro culture, advocate the cultural diversity and acknowledge services of the various ethnic groups, such as Filipinos, Koreans, Chinese, and Micronesians, etc.

Short-term Goals:

To support between 35-40 project grants per fiscal year.

To provide technical assistance and support to public/private projects that service all citizens with emphasis placed on the underserved community.

To provide local artisans a venue to display/exhibit and sale their artwork.

Workload Output

Workload Indicator:	FY 2013 Level of Accomplishment	FY 2014 Anticipated Level	FY 2015 Projected Level
Grants awarded in all disciplines	27 grants funded totaling \$152,300	40 grants funded totaling \$168,000	An average of 35 grants to be awarded
Special Projects direct coordination and/or partnership	15-25 projects coordinated	An average of 20-30 projects to be coordinated	An average of 20-30 projects to be coordinated
Gallery Displays/Exhibits in various venues	12-15 exhibits	An average of 12-20 exhibits to be displayed	An average of 15-25 exhibits to be displayed
Art Bank Program-Rotation of artwork	300 art pieces loaned to various government depts.	An average of 300 art pieces to be loaned	An average of 300 art pieces to be loaned

Government of Guam
Fiscal Year 2015
Budget Digest

Function:
Department/Agency: Guam Council on the Arts & Humanities Agency
Division:
Program:

AS400 Account Code	Appropriation Classification	GENERAL FUND			SPECIAL FUND 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
		FY 2013 Expenditures & Encumbrances	FY 2014 Authorized Level	FY 2015 Governor's Request	FY 2013 Expenditures & Encumbrances	FY 2014 Authorized Level	FY 2015 Governor's Request	FY 2013 Expenditures & Encumbrances	FY 2014 Authorized Level	FY 2015 Governor's Request	FY 2013 Expenditures & Encumbrances	FY 2014 Authorized Level	FY 2015 Governor's Request
PERSONNEL SERVICES													
111	Regular Salaries/Increments/Special Pay:	74,059	90,027	94,847	0	0	0	74,058	90,026	94,846	148,117	180,053	189,693
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	26,549	41,931	30,259	0	0	0	26,548	41,930	30,258	53,097	83,861	60,517
114	Insurance Benefits (Medical / Dental / Life):	0	0	17,721	0	0	0	0	0	17,720	0	0	35,441
701	Indirect Costs	0	18,076	0	0	0	0	0	15,878	0	0	33,954	0
	TOTAL PERSONNEL SERVICES	\$100,608	\$150,034	\$142,827	\$0	\$0	\$0	\$100,506	\$147,834	\$142,824	\$201,214	\$297,868	\$285,651
OPERATIONS													
220	TRAVEL - Off-Island/Local Mileage Reimburs:	19,419	0	0	0	0	0	19,418	0	0	38,837	0	0
230	CONTRACTUAL SERVICES:	21,528	27,690	26,813	0	0	0	21,527	27,690	26,812	43,055	55,380	53,625
233	OFFICE SPACE RENTAL:	23,925	23,925	23,925	0	0	0	23,925	23,925	23,925	47,850	47,850	47,850
240	SUPPLIES & MATERIALS:	2,418	2,500	2,500	0	0	0	2,418	2,500	2,500	4,836	5,000	5,000
250	EQUIPMENT:	1,036	0	0	0	0	0	1,035	0	0	2,071	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	76,150	92,981	108,565	0	0	0	76,150	92,981	108,569	152,300	185,962	217,134
290	MISCELLANEOUS:	0	0	0	40,000	0	0	0	0	0	40,000	40,000	0
	TOTAL OPERATIONS	\$144,476	\$147,096	\$161,803	\$40,000	\$40,000	\$0	\$144,473	\$147,096	\$161,806	\$328,949	\$334,192	\$323,609
UTILITIES													
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	1,548	2,870	2,870	0	0	0	1,548	2,870	2,870	3,096	5,740	5,740
	TOTAL UTILITIES	\$1,548	\$2,870	\$2,870	\$0	\$0	\$0	\$1,548	\$2,870	\$2,870	\$3,096	\$5,740	\$5,740
450	CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL APPROPRIATIONS	\$246,632	\$300,000	\$307,500	\$40,000	\$40,000	\$0	\$246,627	\$297,800	\$307,500	\$533,259	\$637,800	\$615,000
1/ Specify Fund Source													
FULL TIME EQUIVALENCIES (FTEs)													
	UNCLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	CLASSIFIED:	5	5	5	0	0	0	0	0	0	5	5	5
	TOTAL FTEs	5.00	5.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	5.00	5.00

Schedule A - Off-Island Travel

Department/Agency: Department of Chamorro Affairs
 Division: Guam Council on the Arts & Humanities Agency
 Program: Partnership Agreement

Purpose / Justification for Travel				
NO ANTICIPATED TRAVEL				
Travel Date: _____		No. of Travelers: _____ 1/		
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

Purpose / Justification for Travel				
Travel Date: _____		No. of Travelers: _____ 1/		
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

Purpose / Justification for Travel				
Travel Date: _____		No. of Travelers: _____ 1/		
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

1/ Provide justification for multiple travelers attending the same conference / training / etc.

2/ Rates must be consistent with Title 5 GCA, Div.2, Ch.23, §23104 and federal Joint Travel Regulations

Schedule B - Contractual

Item	Quantity	Unit Price	Total Price	Funded in FY 2014?	
				Yes	No
Yearly NEA membership for the arts (NASAA)	1	8665	\$ 8,665.00	X	
Program/Project Contractual Services	1	20000	\$ 20,000.00	X	
Monthly copier lease	12	940	\$ 11,280.00	X	
Annual advertisement for 2 vendors	2	1500	\$ 3,000.00	X	
Monthly DSL Service	12	80	\$ 960.00	X	
Monthly network administration	12	200	\$ 2,400.00	X	
Annual printing services for 3 vendors	3	1000	\$ 3,000.00	X	
Annual website maintenance	12	75	\$ 900.00	X	
Annual framing, matting, shrinkwrap services	3	1000	\$ 3,000.00	X	
Annual news subscription for 2 vendors	2	210	\$ 420.00	X	
			\$ -		
			\$ -		
Total Contractual			\$ 53,625.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2014?	
				Yes	No
Annual gallery/hardware supplies w/ 3 vendors	3	600	\$ 1,800.00	X	
Office supplies with 3 vendors	3	600	\$ 1,800.00	X	
Annual fuel purchases	1	1400	\$ 1,400.00	X	
			\$ -		
			\$ -		
Total Supplies & Materials			\$ 5,000.00		

Schedule D - Equipment

Item	Quantity	Unit Price	Total Price	Funded in FY 2014?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Equipment			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2014?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Miscellaneous			\$ -		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	Total Price	Funded in FY 2014?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Capital Outlay			\$ -		

Schedule B- Contractual

Item	Quantity	Unit Price	Total Price	Funded in FY 2014?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Contractual			\$ -		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2014?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Supplies & Materials			\$ -		

Schedule D - Equipment

Item	Quantity	Unit Price	Total Price	Funded in FY 2014?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Equipment			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2014?	
				Yes	No
Guam Territorial Band Society Operations			\$ 40,000.00	X	
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Miscellaneous			\$ 40,000.00		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	Total Price	Funded in FY 2014?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Capital Outlay			\$ -		

Government of Guam
Fiscal Year 2014
Agency Staffing Pattern
(CURRENT)

FUNCTIONAL AREA: Culture, Education & Tourism
DEPARTMENT/AGENCY: Guam Council on the Arts & Humanities Agency
PROGRAM:
FUND:

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment Date	(I) Amt.	Input by Department										(S) (J + R) TOTAL					
									(J) (E+F+G+I) Subtotal	(K) Retirement (J * 30.03%)	(L) Retire (DDI) (\$19.02*26PP)	(M) Social Security (6.2% * J)	(N) Benefits Medicare (1.45% * J)	(O) Life 1/	(P) Medical (Premium)		(Q) Dental (Premium)							
1	Director	VACANT	L-5-8	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	Deputy Director	VACANT	L-6-8	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3	Program Coordinator I	DUENAS, Mark	K-4	29,279	0		March 2014	899	30,178	\$9,062	495	0	438	174	1,683	0	12,078	0	12,078	0	12,078	0	42,256	
4	Administrative Officer	BARCINAS, Sherrie	L-14	45,648	0		Sept. 2014	133	45,781	\$13,748	0	0	664	174	0	0	14,586	0	14,586	0	14,586	0	60,367	
5	Program Coordinator III	VACANT	M-1	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
6	Word Processing Secretary I	VACANT	H-1	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
7	Stage Maintenance Technician	CRUZ, Paul T.	H-12	32,096	0		Jan. 2015	0	32,096	\$9,638	495	0	465	174	6,517	0	17,665	0	17,665	0	17,665	0	49,761	
8	Program Coordinator I	VACANT	K-1	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
9	Program Coordinator I	Brea Bailey	K-1	24,656	0		Aug. 2014	257	24,913	\$7,481	495	0	361	174	6,517	0	15,404	0	15,404	0	15,404	0	40,317	
10	Program Coordinator IV	BALBAS, Jacqueline G.	N-12	49,915	0		Nov. 2014	0	49,915	\$14,989	0	0	724	174	3,781	0	19,892	0	19,892	0	19,892	0	69,807	
11				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
12				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
13				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
14				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
15				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
16				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
17				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
18				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
19				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
20				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
21				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
22				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
23				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
24				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
25				0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:									\$181,594	\$0	\$1,289	\$182,883	\$54,920	\$1,485	\$0	\$2,652	\$870	\$18,498	\$1,200	\$79,625	\$0	\$262,508		

* Night Differential / Hazardous / Worker's Compensation / etc.
1/ FY 2014 Gov Guam contribution for Life Insurance is \$153 per annum

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: Culture, Education and Tourism

DEPARTMENT/AGENCY: Guam Council on the Arts & Humanities Agency

PROGRAM:

FUND:

No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/ Step	(E) Salary	(F) Overtime	(G) Specialist*	(H)		(I) Incumbent Amt.	Input by Department										(J) (E+F+G+I) Subtotal	(K) Retirement (J * 29.67%) 1/	(L) Retire (DDI) (\$19.02*26PP) 2/	(M) Social Security (6.2% * J)	(N)		(O) Life 3/	(P)		(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL							
								Date	Increment		Medical (Premium)	Dental (Premium)	Medicare (1.45% * J)	Benefits (1.45% * J)	Medical (Premium)	Dental (Premium)	Medicare (1.45% * J)	Benefits (1.45% * J)																				
1	1	Director	VACANT	L5-8	\$0	\$0				\$0						\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0							
2	10	Deputy Director	VACANT	L6-8	0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							
3	2	Program Coordinator I	DUENAS, Mark	K-5	30,820	0			March 2015	719						\$9,358	495	0	0	457	0	174	6,510	6,510	17,398	17,398	48,937	48,937	48,937	48,937	48,937							
4	3	Administrative Officer	BARCINAS, Sherrie	L-15	47,246	0			Sept. 2016	47,246						\$14,018	0	0	0	685	0	174	6,510	6,510	21,791	21,791	69,037	69,037	69,037	69,037	69,037							
5	4	Program Coordinator III	VACANT		0	0				0						\$0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
6	5	Word Processing Secretary I	VACANT		0	0				0						\$0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
7	6	Stage Maintenance Technician	CRUZ, Paul T.	H-12	32,096	0			Jan. 2015	842						\$9,773	495	0	0	478	0	174	6,510	6,510	17,833	17,833	50,771	50,771	50,771	50,771	50,771	50,771						
8	7	Program Coordinator I	VACANT		0	0				0						\$0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
9	8	Program Coordinator I	BAILEY, Brea	K-2	26,197	0			Aug. 2015	257						\$7,849	495	0	0	384	0	174	6,510	6,510	15,816	15,816	42,270	42,270	42,270	42,270	42,270	42,270						
10	9	Program Coordinator IV	BALBAS, Jacqueline G.	N-12	49,915	0			Nov. 2014	1,601						\$15,285	0	0	0	747	0	174	6,510	6,510	23,120	23,120	74,636	74,636	74,636	74,636	74,636	74,636						
11					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
12					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
13					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
14					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
15					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
16					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
17					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
18					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
19					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
22					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
24					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25					0	0				0						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grand Total:											\$3,419	\$189,693	\$56,282	\$1,485	\$0	\$2,751	\$870	\$32,551	\$2,020	\$95,958	\$285,651																	

* Night Differential / Hazardous / Worker's Compensation / etc.
1/ FY 2015 (Proposed) GovGuam contribution rate of 29.67% for the Government of Guam Retirement is subject to change.
2/ FY 2015 (Proposed) GovGuam contribution rate of \$19.02 (bi-weekly) for DDI is subject to change.
3/ FY 2015 (Proposed) GovGuam contribution rate of \$153 (per annum) for Life Insurance is subject to change.

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: Culture, Education and Tourism
DEPARTMENT/AGENCY: Guam Council on the Arts & Humanities Agency

PROGRAM:

FUND:

40. Position Number	(A) Position Title	(B) Name of Incumbent	(C) Grade/Step	(D) Salary	(E) Overtime	(F) Special*	(H) Increment		(I) Amt.	(J) Subtotal (E+F+G+H)	(K) Retirement (J * 29.67%) 1/	(L) Retire (DDI) (\$19.02*26PP) 2/	(M) Social Security (6.2% * J)	(N) Benefits		(O) Life 3/	Input by Department		(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL	
							Date	Rate						Medical (Premium)	Dental (Premium)						
1	Director	VACANT	L5-8	\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	Deputy Director	VACANT	L6-8	0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
3	Program Coordinator I	DUEÑAS, Mark	K-1	33,911	0	0	March 2015	1,285	35,196	\$10,443	495	0	510	174	18,536	6,510	404	18,536	6,510	53,732	
4	Administrative Officer	BARCINAS, Sherrie	L-MP	46,375	0	0	Sept. 2016	0	46,375	\$13,759	0	0	672	174	21,520	6,510	404	21,520	6,510	67,895	
5	Program Coordinator III	VACANT		0	0	0		0	0	\$0	0	0	0	0	0	0	0	0	0	0	
6	Word Processing Secretary I	VACANT		0	0	0		0	0	\$0	0	0	0	0	0	0	0	0	0	0	
7	Stage Maintenance Technician	CRUZ, Paul T.	H-MP	33,150	0	0	Jan. 2017	0	33,150	\$9,836	495	0	481	174	17,899	6,510	404	17,899	6,510	51,049	
8	Program Coordinator I	VACANT		0	0	0		0	0	\$0	0	0	0	0	0	0	0	0	0	0	
9	Program Coordinator I	BAILEY, Brea	K-1	33,911	0	0	Aug. 2015	1,285	35,196	\$10,443	495	0	510	174	18,536	6,510	404	18,536	6,510	53,732	
10	Program Coordinator IV	BALBAS, Jacqueline G.	O-3	53,750	0	0	Nov. 2016	0	53,750	\$15,948	0	0	779	174	23,815	6,510	404	23,815	6,510	77,565	
11				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
12				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
13				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
14				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
15				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
16				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
17				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
18				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
19				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
20				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
21				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
22				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
23				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
24				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
25				0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:										\$201,097	\$0	\$1,485	\$0	\$2,953	\$870	\$32,550	\$2,020	\$100,306	\$303,973		

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2015 (Proposed) GovGuam contribution rate of 29.67% for the Government of Guam Retirement is subject to change.

2/ FY 2015 (Proposed) GovGuam contribution rate of \$19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2015 (Proposed) GovGuam contribution rate of \$153 (per annum) for Life Insurance is subject to change.

Government of Guam
Fiscal Years 2015 Budget
Equipment / Capital and Space Requirement

[BBMR EL-1] Rev

Function: Culture, Education and Tourism
Agency: Guam Council on the Arts & Humanities Agency
Division:
Program: Partnership Agreement

EQUIPMENT/CAPITAL LISTING:			
Description	Quantity	Percentage of Use	Comments
14' LADDER	1	50	
15'X30' LATTE STONE BACKDROP	1	50	
15'X30' OLD HAGATNA SCENE BACKDROP	1	50	
19" MGA TV, S/N #2045622231/Gov Guam #5100000102	1	50	
2 DOOR CABINET (BEIGE)	2	100	
2 DOOR CABINET (GREY) 68"X36"	2	100	
3 DRAWER ENTERTAINMENT CENTER	2	100	
36"X80" WOODEN DOOR (GREY)	1	100	
4 DRAWER FILING CABINET (BEIGE)	8	100	
8.5' X 17' NUNU TREE BACKDROP	1	50	
8'X11' LONG LATTE STONE BACKDROP	1	50	
8'X11' SHORT LATTE STONE BACKDROP	1	50	
AM/FM CD PLAYER (HOME STEREO SYSTEM)	1	100	Donated by Sylvia Flores
ARTIFICIAL X-MAS TREE	1	25	
BROWN BOOK SHELVES	3	100	
BULLETIN BOARD (22"X35")	1	100	
BULLETIN BOARD (24"X26")	2	100	
CASH REGISTER S/N #0210795	1	25	
CHAIRS (BROWN)	7	100	
COLOR / BLACK / WHITE XEROX COPIER WORK CENTRE 7765 S/N RFX-000575	1	100	
COMPUTER STAND (BROWN)	1	100	
CONFERENCE TABLE (BROWN)	1	100	
DESK CUBICLES (6'X6') W/ DESK	5	100	
DISPLAY CABINET W/ GLASS TOP (4'X3'2"X22")	4	100	
DISPLAY CABINET W/ GLASS TOP (5'X3'2"X22")	1	100	
DISPLAY SHELVES W/ GLASS (2'X5'X3')	2	100	
DOLLEY (RED)	1	100	
EXECUTIVE TABLE (GREY / 3'X6')	1	100	
FOLDING TABLE (BROWN)	1	100	
LARGE 4 DRAWER / LIFT UP FILING CABINETS (GREY) 68"X36"	4	100	
LATTE STONE PODIUM	1	100	
MAKITA DRILL 6337D S/N 2351588	1	50	
MARBLE GLASS SHELVES (2'X3'1/2')	2	100	
NORTEL OFFICE PHONE	1	100	
PANASONIC VCR S/N D4MA14870	1	50	
PANASONIC VHS/DVD PLAYER S/N G41A33430	1	50	
PAPER CUTTER	2	50	
QUASAR VCR S/N 71350784	1	50	
RECEPTION COUNTER	1	100	
ROLLING EXECUTIVE HIGH BACK CHAIR	1	100	
SAMSUNG MICROWAVE Model MU3050W S/N 7MBGA03972 971164878	1	100	
SKILL SAW 5150	1	50	
SML 2 DRAWER FILING CABINETS (GREY)	9	100	
SML 3 DRAWER FILING CABINETS (GREY)	6	100	
SONY CASSETTE PLAYER Model #CSF202	1	50	
SPEAKER STAND	2	50	
STAND ALONE CHAIR (GREEN)	5	100	
SUNROC WATER DISPENSER Model #CRB1HPF-001 S/N 99271402	1	100	
TOWER DISPLAY CABINETS W/ GLASS (72"X22)	2	100	
WERNER 12' WOODEN LADDER	1	50	
WESTCLOCK WALL CLOCK	1	100	
WHITE BINDING SYSTEM (GBC)	1	50	
WHITE PEDESTALS	11	100	
XEROX 575 FAX MACHINE S/N PE4-984048	1	100	

Government of Guam
Fiscal Years 2015 Budget
Equipment / Capital and Space Requirement

[BBMR EL-1] Rev

Camcorder, Sony Model #DCR-DVD 201, R/RW, S/N 412413, w/Asoka Tripod VT-550, w/extra battery, Sony Model #NP-FM50, w/Sony Flash Model #HVL-FH1100, S/N E160814, w/Sony Battery Video Light Model No. HVL-20DM	1	75	
Table, utility, 6', granite, 30"x72", #13510	6	100	
Speaker system, Fender PD250PAK NC-273851, hand held, S/N G110136HO	1	50	
Camera, Canon Digital Rebel EF-S 18-55 Kit S/N 2060503206, w/Canon tripod, w/256MB CF Card	1	50	
Table, conference, 7 pc set, antique wood	1	100	
Easel, Baroque, black	15	100	
Easel, Baroque, brass	20	100	
Container, 20' with electrical cut-off switch and 5,000 A/C	1	100	
Ropes, black velour, 6' with matching chrome polished ends	6	100	
Trays, stacking, 2"Hx42-1/2"Wx32-1/2"D (set of 2)	8	100	
Stanchion Posts, chrome polished, 41" high, TCO-11000 (set of 2)	4	100	
Stanchion Bases, 12" dia., bell-shaped, TCO-11001 (set of 2)	4	100	
Stanchion Posts, chrome polished, 41" high, (set of 2)	2	100	
Stanchion Bases, 12" dia., chrome polished (set of 2)	2	100	
Chairs, folding, brown, FC-003 w/hole type	150	50	
Cabinet, crystal storage, legal, BX-10P	1	100	
Table, utility, 6', granite, 30"x72", #13510	50	100	
Table, 6', Rectangle, white, fold-up (Census)	30	100	
Telephone Instrument, Grand Stream GXP 2124 Serial No. 20EYY5UC9042AD4E	1	100	
Telephone Instrument, Grand Stream GXP 2124 Serial No. 20EYY5UC9042AD4F	1	100	
Telephone Instrument, Grand Stream GXP 2124 Serial No. 20EYY5UC9042AD4D	1	100	
Telephone Instrument, Grand Stream GXP 2124 Serial No. 20EYY5UC9042AD4C	1	100	
Telephone Instrument, Grand Stream GXP 2124 Serial No. 20EYY5UC9042AECF	1	100	
Electric Stapler Model PAN-AS500	1	100	
Typewriter, IBM Wheelwriter Series II, S/N 11-0036918MP, w/1 element - Prestige Elite 12	1	100	
Printer, HP Color LaserJet 2840 Model Q3950A, S/N CNFC62N0S8	1	100	
Modem, Nortel Networks, Model NTEX35BAAB	1	100	
Telephone GE 2.4 GHz Model 27881GE2-A, S/N 60000898	1	100	
Cabinet, crystal tray	1	100	
2006 Ford E-150 cargo van, white, VIN #1FTRE14W86DA18289	1	100	
Trimmer, Poulan Pro gas powered, 31 cc engine, Model PPB32SST, S/N 06044N100282-1	1	100	
Christmas Tree, 12', green, indoor, w/lights	1	100	
Storage shed, 138 cu. ft., 5'6"(w)x5'(d)	1	100	
Microwave Oven, Emerson 0.7 cu. ft., Model MW8769W, S/N 06902146MD	1	100	
Flower Stand, tall teakwood/equal	3	100	
Refrigerator, Maytag 15 cu. ft., white, Model MTB-1502ARW, S/N 14540545JR	1	100	
Trendnet 54 mbps Wireless Access Point TEW-430APB/CA6493010720	1	100	
Chair, Office Multi-Function Seating Executive with T Adjustable Arms (Census)	1	100	
Chair, Executive Chair with wheels and non adjustable arms (Census)	1	100	
Display Easel with Flipchart Holder (Census)	1	100	
Chair, Executive Chair without Arms (Hydraulic) (Census)	1	100	
Desk, Single Pedestal, w/ lock and key (Census)	1	100	
Art Bank pieces (Artwork)	30	50	Remaining artwork not loaned to agencies
Celladon Fish Pot w/ Banana Tree	1	100	
Computer - Dell Monitor C/N 0Y4299-71618-564-A997 (Old Dell); Dell Optiplex 280 Hard drive S/N 5KCN628 (New-Purchase 2010)	1	100	
Computer - Dell Monitor C/N 0F7170-47606-51A-AFLB (Old Dell); Dell Optiplex 280 Hard drive S/N 4KCN628 (New-Purchase 2010)	1	100	
Computer - Dell Monitor C/N 02Y311-47606-3CA-ADT4 (Old Dell); Dell Hard drive S/N JXBBN61 (Old Dell)	1	100	
Computer - Dell Monitor C/N 02Y315-71618-45F-AUFB (Old Dell); Dell Hard drive S/N 132CK51 (Old Dell)	1	100	

Government of Guam
Fiscal Years 2015 Budget
Equipment / Capital and Space Requirement

[BBMR EL-1] Rev

Computer - Dell Monitor C/N 02Y315-71618-45F-AUU5 (Old Dell); Multi Hard Drive #5478-026	1	100			
Computer - Macintosh Desktop Monitor S/N W803370HDAS; Wireless Keyboard #33030204K848A (Purchase 2010)	1	100			
Sony Digital Voice Recorder Digital Media Player with 8gb 2000 songs	1	25			
Blue Guest Chairs with arms	10	100			
Hand Truck, metal 800 lbs	1	50			
Triple Trolley Plastic - 500 lbs	1	50			
Chairs - White high back folding	50	85			

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.):	3,190.00	Total Program Space Occupied (Sq. Ft.):	3,190.00
Description	Square Feet	Percent of Total Program Space	Comments	
Conference Room / 5 Staff Office Space	1,590.00	49.8%		
Gallery	1,600.00	50.2%		
	3,190.00			

Bureau of Budget Management Research
 Prior Year Obligations for FY 2014
 Guam Council on the Arts Humanities Agency

BBMR PYO-1

A	B	C	D	E	F	G
Transaction/ Obligation Date	Transaction Type	Vendor	General Fund (\$)	Special Fund (\$)	Federal Fund (\$)	Reasons for Nonsubmittal or Nonpayment
		No prior year obligation				
Total			\$0.00	\$0.00	\$0.00	

Note:

Column A: Completion date of transaction or event prior to October 1, 2013.

Column B: Transaction Type such as personnel action, contracts, etc.

Column C: Vendor or Party owed

Column D, E, & F: Identify funding source and dollar amount inclusive of associated penalties or fees; if more than one transaction, need to total all transactions.

Column G: Note item of concern.

**11th Festival of Pacific Arts
Soloman Island July 2012
Guam and Palau Delegation**

Column1	LAST NAME	MIDDLE NAME	FIRST NAME
1	Guzman	Okada	Monica
2	Arriola	Cruz	Theresa
3	Balbas	Guerrero	Jacqueline
4	Guerrero	Jesus	Monica
5	Koshiba		Elfrieda
6	Cruz	Thomas	Paul
7	Cruz	Quniata	Debra
8	San Agustin	Thomas	Henry
9	Barcinas	Reyes	Arthur Andrew
10	Castro	Jesse	Ronald
11	Barretto	Soto	Carlos
12	Tenorio	Cabrera	Leonard Francis
13	Sherrard	Banares	Henry
14	Rabon	Benvente	Francisco
15	Onedera	Robert	Peter
16	Iriarte	Zahnen	Leonard
17	Okiyama	Babauta	Rita
18	Guzman	Okada	Sarah Anne
19	Koshiba- Panuelo	DOES NOT HAVE A MIDDLE NAME	Eliana
20	Siguenza	Concepcion	Susan Leimome
21	Okada	Iseke	Sandra
22	Lizama	Cruz	Francisco
23	Pangelinan	Techaira	Greg
24	Perez	Rivera	Francisco
25	Perez	Aguon	Judith
26	Guerrero	David	Joseph Jr.
27	Sablan	Jose	Phillip
28	Barcinas	Terlaje	Maria Carmen
29	Barcinas	Terlaje	Rita Teresa
30	Barcinas	Terlaje	Arisa
31	Sablan	Narca	David
32	Babauta	Jr.	Jose
33	Pangelinan	Baza	Adriano
34	Acfalle	Borja	Beverly Ann
35	Hawkins	Sablan	June
36	Leon Guerrero	David	Joseph
37	Lizama	Mesngon	Benita
38	Palomo	Manibusan	Simeon
39	Peredo	Toves	Juanita
40	Pineda	Babauta	Annie
41	Quichocho	Crisostomo	Patricia Ann
42	Sablan	Manibusan	Frances Mary
43	Alcantara- Camacho	Jeffrey	Dakota
44	Castro	Thomas Roberto	Toby

**11th Festival of Pacific Arts
Soloman Island July 2012
Guam and Palau Delegation**

92	Cruz	Rose	Leyurika
93	Flores	Raphaella	Mariah
94	Nohira	DOES NOT HAVE A MIDDLE NAME	Asami
95	Perez	San Agustin	Joleen Renee
96	Ruiz	San Nicolas	Zina Barbara
97	Sablan	Concepcion	Jowinalyn
98	Jesus	Basilia	Marina Rose
99	Treltas	Sablan	Tiara Jonelle
100	San Nicolas	Meno	Diana
101	Lorenzo	Lujan	Frances Jean
102	Mantanona	Santos	JamiLynn
103	Perez	Merfalen	Sherri Pearl
104	Tainatongo	Mansapit	Barbara Jean
105	Duenas	C	Je-Andralyn
106	Pangelinan	Cruz	Arianna
107	Mendiola	Ignacio	Daniel
108	Reyes	Aguon	Klarissa
109	Topasna	Joseph	Vincent
110	Shore	Henderson	Julia
111	Tainatongo	Mansapit	Kamaryn Justine
112	Kikku	Lee	Michelle
113	Manglona	Santos	Tamara
114	Mantanona	Cruz	Anthony Ray
115	Aguon	Cruz	Agnes
116	Sablan	Guerrero	Emily
117	Balajadia	Marie	Kristina
118	Cruz	Sablan	Dorothy
119	Cruz	Martinez	Glenn
120	Hall	Joanita	Glenda
121	James	Balajadia	Mia Terese
122	Llanes	Nauta	Adam Theodore
123	Lujan	Vincent	Raymond
124	Mariano	Anthony	Jesus
125	Navarro	Agulto	Jacob Jay
126	Perez	Terlaje	Sean Patrick
127	Quenga	Aguon	Gabrielle
128	Quichocho	Ichihara	Melinda
129	Rivera II	Cruz	Rudolph
130	Terlaje	Cepeda	Brian Jess

PALAU DELEGATION

131	Augustine	DOES NOT HAVE A MIDDLE NAME	Apolonia
132	Blelai	DOES NOT HAVE A MIDDLE NAME	Meyo
133	Moros	DOES NOT HAVE A MIDDLE NAME	Helene

**10th Festival of Pacific Arts
FINAL Guam Delegation Travel Listing**

No.	Group / Individual Name
-----	-------------------------

1	Patrick R. Bamba
2	Paul T. Cruz
3	Jacqueline Balbas
4	Sherrie Annette Davis Barcinas
5	Christopher Camacho Flores
6	Sylvia Mendiola Flores

Literary Arts	
----------------------	--

1	Beverly Ann Borja Acfalle
2	Charissa Lynn Aguon
3	Leonila Torres Gombar
4	Louis Francis Gombar Jr.
5	Rosa Salas Palomo
6	Juanita Toves Peredo
7	Antonia Masga Salas
8	Sandra Marie Stilwell
9	Elizabeth Terlaje Cruz
10	Jovita Maratita Taimanao
11	Victor Brillantes Tuquero
12	Annie Babauta Pineda
13	Dorothea Zita Leon Guerrero Jesus
14	Peter John Duenas
15	Anthony Ramirez

Folk Arts	
------------------	--

1	Francisco Cruz Lizama
2	Joseph C. San Nicolas
3	Greg T. Pangelinan
4	Francisco Rivera Perez
5	Robert Taitano
6	Julie Q. Benavente
7	Violet Bigtas Castro
8	Benjamin George S.N. Del Rosario
9	Albert D. Naburn
10	John Blas Castro

Visual Arts	
--------------------	--

1	Phillip J. Sablan
2	David Sablan
3	Jose Babauta
4	Joseph D. Guerrero Jr.
5	Gregory Flores

I Fanlalai'an	
----------------------	--

1	Toby Thomas Roberto Castro
2	Jeremy Navarro Camacho Cepeda
3	Tamara Marie Cruz
4	Maria Angeles Hocog Esteves
5	Leonard Zahnen Iriarte
6	Carlos Lorenzo Pablo Laguana
7	Michael Ray Lujan
8	Audrey Elaine Tyquiengco Manibusan
9	Butga Diana Hocog Masga
10	Edward Roque Diaz Mendiola
11	Jana Darlyn Afilleje Mendiola
12	Daniel James Pangelinan
13	Linda Charleen Dela Cruz Ranoco
14	Chad Michael Iriarte Rivera
15	Jenelle Jasmine Cruz Scharff
16	Juanita Iriarte Sgambelluri
17	Te'I Iriarte Sgambelluri
18	Tammy Lujan
19	Jennifer Esteves
20	Kisha Ann Borja (Haw'n Air Only)
21	Robert Lee Conolly (Haw'n Air Only)

Culinary Arts	
----------------------	--

1	Peter Thomas Casimiro Cepeda Duenas
2	Christopher San Augustine Aguon
3	John Villanueva Fernandez Jr.
4	Joseph Edward Okada
5	Anthony Jude Cruz
6	Franklin Joseph Toves
7	Bryan Keith Casimiro Cepeda Duenas

**10th Festival of Pacific Arts
FINAL Guam Delegation Travel Listing**

Performing Arts (Female)	
1	Rachel Ada
2	Agnes Cruz Aguon
3	Chaylene Bernadette Aguon
4	Rosalynn Aquiningoc
5	Brittney Bunag
6	Cassandra Cabrera
7	Ashley Cepeda
8	Dolores Charfauros
9	Cathleen Cruz
10	Jaylene Cruz
11	Masako Cruz
12	Kreshelle DeGuzman
13	Stacie Duenas
14	April Guerrero
15	Heaven Reyna Aguon
16	Amber Leon Guerrero
17	Jamielynn Mantanona
18	Ashley Mitchell
19	Norma Jean Ogo
20	Raeann Ogo
21	Olivia Palakiko
22	Jenilynn Paras
23	Bernice Parke
24	Debbie Perez
25	Sherri Perez
26	Tonilynn Quichocho
27	AnaeaMari Quintanilla
28	Jolene Quitugua
29	Zina Ruiz
30	Jowinalyn Sablan
31	Rosann San Luis
32	Jessie Lee Tajeron
33	Dayna Santos
34	Torie Ulloa

Performing Arts (Male)	
1	Ray Aguon
2	Jeremy Arbes
3	Luke Tedtaotao
4	Patrick Camacho
5	Iseac Campos
6	Perry Jemain Castro
7	Travis Certeza
8	Goodwin Danis
9	Adam Diego
10	James Mallicoat
11	Arthur Pangelinan
12	John Pangelinan
13	Jonathan Perez
14	Jey Quichocho
15	Jaime Quifunas
16	Gonzalo Quintanilla
17	Joaquin Cabrera
18	Ernie Salonga III
19	John San Agustin
20	Jose San Nicolas
21	Jose Santos
22	Andrew Tajeron
23	Angelo Tajeron
24	Joseph Torres
25	Oscar Torres
26	Raymond Lujan

Performing Arts (Musicians)	
1	Peter Constantino
2	Norita Charfauros
3	Dana Kim
4	Darrell Lujan
5	Eileen Meno
6	Francisco Rabon
7	Vincent Reyes
8	Vincent San Nicolas
9	Barbara Tainatongo
10	Joel Tainatongo
11	Frank Taitague
12	Joana Pablo
13	Keith Torres

CONNECT ME | CREATE ME | PROMOTE ME



WORKSHOPS IN PREPARATION FOR THE 12TH FESTIVAL OF PACIFIC ARTS

Guam Council on the Arts and Humanities | Guampedia.com

Guam Preservation Trust | Guam Visitors Bureau

WHAT: 1st in a series of 4 workshops in preparation for the 12th Festival of Pacific Arts: History and Impact on Guam's Cultural Heritage!

WHEN: Saturday, February 15, 2014 • 8:30 a.m. to 12:00 p.m.

WHERE: CAHA Gallery Terlaje Professional Building, 1st Floor, 194 Hernan Cortez Ave., Hagåtña

"A Free Informative and Educational presentation on the upcoming 2016 Festival of Pacific Arts to be held in Guam for artists and cultural practitioners."

Speakers:

- Dr, Judy Flores, arts historian, to talk about the History of Festpac and Guam's involvement to date.
- Toni Malia Ramirez, cultural preservationist, to discuss "Hafa I yota ginen I finapos'ta." (What we own is from our past.) and the impact FestPac has had on the arts and cultural heritage on Guam.
- Monica Okada Guam, CAHA Board Chairman, to discuss what work has been done to date for FestPac 2016 on Guam including programming, upcoming workshops and what still needs to be done to prepare our artists and practitioners for this event.
- Therese Arriola, FestPac Chairman., to talk about FestPac protocols, what permissions are needed, rules for using logo, etc.

Seating is limited (First Come • First Serve Basis). For further information contact Jackie Balbas, CAHA Program Coordinator or Brea Bailey at 300-1204-8 and via email at kaha1@guam.net.

FAX-IT OR EMAIL-IT BACK

To register, please complete and fax to 300-1209 or scan and email to kaha1@guam.net by 12 noon, Thursday, February 13, 2014.
(Please Print or Type)

Name: _____ Telephone: _____

Cell#: _____ Fax: _____ Email: _____

Mailing Address: _____

